

**MAESTEG TOWN COUNCIL  
FINANCE COMMITTEE MEETING**

Minutes of a **Finance** meeting of the **Council** held remotely via Microsoft Teams and at the Council Chamber, Council Offices, Talbot Street, Maesteg, on **Monday, 22<sup>nd</sup> June 2020 at 6:30pm.**

**PRESENT:**

**COUNCILLORS:**        **A James (Mayor)**  
L Beedle, R Collins, P Davies, R Davies,  
D K Edwards, P Jenkins, R Lewis, R Martin,  
R Penhale-Thomas, C Reeves, G Thomas, L Thomas,  
P White and I Williams

Apologies for absence were received from Cllrs W May and S Smith.

There were no declarations of interest received from Members present.

**20.    TO RE-VOTE ON THE CHAIR OF FINANCE**

Due to an error at the AGM with the voting, the Chair of Finance needed to be re-voted at the Finance Committee meeting.

**To confirm Membership of the Finance Committee for 2020/21 to carry out Internal Audit Function in compliance with the Account & Audit Regulations Nominations for Chair:**

Cllr C Reeves        x 9

Cllr L Thomas        x 6

Following the appointment of Cllr C Reeves as Chair of Finance, Cllr C Reeves continued to Chair the meeting.

**21.    ANNUAL RETURN OF ACCOUNTS YEAR ENDED 31 MARCH 2020**

The Chair of Finance advised members that she had met with the internal auditor prior to the meeting and advised Council that following this meeting the internal auditor had advised that he had spoken to the Welsh Audit Office and that the Annual Governance Form can be answered as the status of Accounts at the end of March 2020.

RFO and Chair of Finance guided members through the Annual Governance Statement Part 1 and a discussion ensued as to how Maesteg Town Council respond as for  $\frac{3}{4}$  of the financial year there were difficulties that were only remedied for the final financial  $\frac{1}{4}$ . Formal

objections were received due to the accounts return being completed on the last 2 months of the year be recorded and it was felt that the form should be based on the full 12 months.

Members voted on the responses and it was requested that the votes be recorded:

<b><u>Cllrs A-Z</u></b>	Explanatory letter to be sent with the completed form	Part 1 Q 1	Part 1 Q 2-4	Part 1 Q 6-8	Part 2 Q 1 + 2
L Beedle	Yes	Yes	Yes	Yes	NO
R Collins	Yes	Yes	Yes	Yes	NO
P Davies	Yes	Yes	Yes	Yes	NO
R Davies	Yes	NO	NO	NO	NO
K Edwards	Yes	Yes	Yes	Yes	NO
A James	Yes	Yes	NO	NO	NO
P Jenkins	Yes	Yes	Yes	Yes	NO
R Lewis	Yes	Yes	Yes	Yes	NO
R Martin	Yes	Yes	Yes	Yes	NO
R Penhale-Thomas	Yes	Yes	Yes	Yes	NO
C Reeves	Yes	Yes	Yes	Yes	NO
G Thomas	Yes	NO	NO	NO	NO
L Thomas	Yes	Yes	Yes	Yes	NO
P White	Yes	Yes	Yes	Yes	NO
I Williams	Yes	Yes	Yes	Yes	NO

**RESOLVED:**

- Annual Return Year Ended 31 March 2020 form completed, signed and dated by RFO and Chair of Meeting also an explanatory letter to be sent with the completed form.
- Clerk to request confirmation in writing from the internal auditor with the advice given on how to respond to the answers of the Annual Governance Statement from the Welsh Audit Office.
- The Chair of Finance to produce a statement on behalf of all Maesteg Town Councillors and employees to be used for enquiries relating to the annual return. This statement should be short, concise and akin to no further comments whilst there is an ongoing police investigation.

**Read and accepted at a remote meeting of the Council  
held on 4<sup>th</sup> August 2020**

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**Mayor**

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**Chair of Finance**