

# MAESTEG TOWN COUNCIL

## COUNCIL MEETING

Minutes of a meeting of the **Council** held remotely via Microsoft Teams and at the Council Meeting Room, Council Offices, Talbot Street, Maesteg, on **Tuesday, 7<sup>th</sup> July 2020**.

### **PRESENT:**

#### **COUNCILLORS:**

**A James (Mayor)**

L Beedle, R Collins, P Davies, R Davies,

D K Edwards, P Jenkins, R Lewis, R Martin,

R Penhale-Thomas, C Reeves, S Smith, G Thomas,

L Thomas, P White and I Williams.

**APOLOGIES** for absence received from Councillor W May

### **DECLARATION OF INTEREST:**

Cllrs R Collins, P Davies, D K Edwards, R Penhale-Thomas and P White declared an interest in items relating to Bridgend County Borough Council, including Development Control and Licensing.

Cllrs R Lewis and I Williams declared an interest in items that may relate to Llangynwyd Middle Community Council.

Cllr L Thomas declared an interest in items that may relate to AWEN Cultural Trust.

### **28. TO REQUEST PERMISSION FROM COUNCIL IF REMOTE MEETINGS CAN BE RECORDED**

The Clerk asked the above question and a unanimous vote was received giving permission for the current meeting and all future remote meetings to be recorded.

**RESOLVED:** Remote meetings to be recorded.

### **29. TO RE-VOTE ON 2 ITEMS FROM THE AGM**

Due to an error at the AGM there was a need to re-vote the following items:

1. Maesteg Town Council representative on St Mary's & St Patrick's Primary School Governors.

- Cllr R Collins x 9

- Cllr L Thomas x 7

Maesteg Town Council representative on St Mary's & St Patrick's Primary School Governors is Cllr R Collins

2. Delegates to serve on AWEN Cultural Trust Group for 2020/21  
(4 delegates required)
- P Jenkins x 6
  - R Lewis x 12
  - C Reeves x 11
  - G Thomas x 11
  - I Williams x 15

4 delegates to serve on AWEN Cultural Trust Group for 2020/21 are R Lewis, C Reeves, G Thomas and I Williams.

30. **MINUTES**

The Following Minutes:

- Confirm the change in title of Finance Meeting to ‘Minutes of the Extraordinary Meeting of Council to discuss Finance’ - 11/03/2020
- Full Council – 02/06/2020
- AGM – 09/06/2020

copies of which had been circulated to Members, were read, accepted as a true record and signed by the Mayor.

The Minutes of the Finance meeting held 22/06/2020 it was noted that there was a resolution missing, where members discussed that the Chair of Finance would provide a co-ordinated response from Maesteg Town Council for all Councillors to use.

The Minutes of the Property and H&S – 23/06/2020 were agreed however it was noted that the date was incorrect. It was also noted that Cllr P Jenkins had difficulties in connecting to the remote meeting and joined the remote meeting from Minute 25.

**RESOLVED:** Clerk to amend the minutes.

**MATTERS ARISING**

31. **MINUTE 348**  
**MINUTES**

The minutes of the Extraordinary meeting of Council held on 19<sup>th</sup> February; Minute 289 states - It was **PROPOSED:** that Finance Committee is made a FULL COUNCIL Committee, and that current Authorised Signatories are changed with immediate effect

**RESOLVED:** To note the information

32. **MINUTE 349**

**LITTER BINS**

Members queried whether the list of bins located within Maesteg had been received and whether we could also request how frequent the bins are emptied. Acting Clerk advised that no response had been received to date

**RESOLVED:** Clerk to contact BCBC and request the list of bins and request how frequent they are being emptied.

33. **MINUTE 353**

**MAESTEG TOWN HALL RE-DEVELOPMENT**

Clerk queries the location of the benches with BCBC Project Manager and was advised that they are located in the market square.

Email forwarded to Councillors for information.

**RESOLVED:** Confirmation of action and to note the information.

34. **MINUTE 354**

**AGENCY AGREEMENT FOR PUBLIC RIGHTS OF WAY**

Clerk requested schedule of works from the Rights of Way/Environment Contractor and was provided the list of footpaths maintained by the Row contractor.

Members queried that they requested a schedule of works to be carried out rather than a list of footpaths maintained.

**RESOLVED:** Clerk to contact RoW contractor and request a schedule of works.

35. **MINUTE 357**

The locks for the front door were replaced **25/06/2020**

**RESOLVED:** To note the information

36. **MINUTE 362**

**PUBLIC TOILETS – LLYNFI ROAD TOILET & PORTABLE TOILETS  
JUST OFF MAESTEG MARKET SQUARE**

Clerk has emailed JC Decaux 03/06/2020 to date no response received.

**RESOLVED:** To note the information

37. **MINUTE 365**

**OVERFLOWING BINS ON CYCLE PATH**

RoW Contractor G White has advised that he is currently emptying the bins on the cycle track 3/4 times per week due to the increase of walkers in the area.

**RESOLVED:** To note the information

38. **MINUTE 367**

**TOWN & COMMUNITY COUNCIL (T&CC) CAPITAL GRANT SCHEME APPLICATION**

Member queried if there were any further requests from clubs. Acting Clerk advised she would check.

**RESOLVED:** Acting Clerk to check for additional requests

39. **MINUTE 372**

**DOG BAG REQUESTS**

Due to the ongoing problem throughout the valley with dog mess a member queried if there was any chance of issuing dog bags to the public? Another member advised that whilst Maesteg and Caerau welfare parks both had the Tikspak scheme in place there was no provision at Garth welfare park. Following this a member advised that not all members of the public were aware that they can dispose of their used dog waste bags in the general waste bins.

A discussion ensued and a suggestion of having key distribution points within the valley would be a starting point to re-issuing dog waste bags to the public. Suggested distribution points included:

- CDT
- Noddfa
- Caerau Market Garden
- Fairfield Centre (Special Families)

The acting clerk advised that there was a limited supply of the dog waste bags remaining within the building and that the supplier is still operating, however, there remains the issue of delivery as previously the delivery day and time is only made half an hour before delivery and currently a pallet truck would not be able to deliver into the building due to the town hall contractor welfare facilities not allowing the width to pass them.

**RESOLVED:**

- Acting Clerk to contact BCBC requesting Tikspak post at Garth Welfare Park.
- Acting Clerk to contact the supplier and to order dog waste bags and to request that delivery date and time is provided in enough time for the

acting clerk to arrange assistance from Councillors to assist with the delivery.

- Acting clerk to contact the suggested distribution points and request that dog bags are delivered for them to distribute to the local residents.
- Once the delivery and distribution points have been agreed, clerk to advise the residents via website and in the noticeboard.

**40. MINUTE 376**

**REQUEST FOR INFORMATION REGARDING MR HENRY PATRICK WALSH A WW2 POW**

Volunteer Mr R Meredith has advised that he has now completed all the relevant investigation work and has compiled the pages ready to be inserted into the Roll of Honour. Unfortunately the WW2 book by Cliff Thomas is bound and we are unable to insert the pages, however Mr R Meredith has sourced a suitable spring back binder that could be used as an addition to the book, these can be purchased online, Mr Meredith purchased one for approximately £30 (see email for photo). Maesteg Town Council would need to purchase a similar binder to display the information within the Council Chamber, would Maesteg Town Council purchase one for the Family?

If the current restrictions are lifted Mr Walsh's family along with Mr R Meredith and the Maesteg Branch of the Royal British Legion would like to lay a wreath at Maesteg War Memorial on the anniversary of Mr Walsh's death 31<sup>st</sup> August 2020 and invite the Mayor to attend. If the current restrictions have not been lifted then the family have requested that Mr R Meredith, the Maesteg Branch of the Royal British Legion and the Mayor lay a wreath on their behalf obeying all social distancing rules. There would be a cost of £25 to purchase a Maesteg Town Council wreath for laying.

Emailed to all Councillors for information.

The family of Mr Walsh has since advised that they have booked accommodation and will be attending on the 31<sup>st</sup> August 2020 to lay a wreath.

Members advised that Maesteg Town Council should reimburse Mr Meredith for his purchase, however the acting clerk had spoken to Mr Meredith who declined the offer and was happy to volunteer his time and assistance.

**RESOLVED:** Acting Clerk to:

- Purchase 2 x spring back binders (1 for Maesteg Town Council and 1 for the family)
- Purchase a wreath for the Mayor of Maesteg to lay on 31<sup>st</sup> August 2020

**41. MINUTE 380**  
**FINANCIAL APPLICATIONS**

Letter of thanks and acknowledgement for financial support received from:

- Tenovus Cancer Care - We can confirm we have received the money in our bank account. At the next council meeting please pass on our sincere thanks for this generous grant!
- Teenage Cancer Trust
- Bridgend Carers Centre
- Caerau Market Garden
- Princess of Wales Hospital for the donation of nightwear

**RESOLVED:** To note the information.

**MATTERS ARISING since AGM 9<sup>th</sup> June 2020 Meeting**

**42. MINUTE 21**  
**ANNUAL RETURN OF ACCOUNTS YEAR ENDED 31 MARCH 2020**

- Annual Return Year Ended 31 March 2020 form completed, signed and dated by RFO and Chair of Meeting also an explanatory letter sent to Audit Wales 29/06/2020
- All relevant documents sent to ITCS to be placed onto the Website 30/06/2020, with the Notice of Electors' Rights placed on the home page and within Financial Responsibilities
- Response received from internal auditor with the advice given on how to respond to the answers of the Annual Governance Statement from the Welsh Audit Office and emailed to all councillors for information.

Clerk advised members of the following telephone conversations:

1. Investigating Officer telephoned to advise that SW Police are not happy that the Police Investigation has been highlighted on social media and with the press. The investigation has potentially been jeopardised and whereas the former clerk was unaware of the investigation she will now know all about this. The police officer requests that no further statements are made by councillors on social media or to the press as there is an ongoing investigation.
2. Audit Wales also telephoned to ask why the investigation had been highlighted on social media and to the press. They also advise the ongoing investigation could be jeopardised and requests that no further statements are made that may interfere with the ongoing investigation.

Members discussed the telephone conversation and were concerned that this has also jeopardised any claim Maesteg Town Council will also make with the

Insurance Company as they will only complete a claim based on the outcome of the police investigation.

Also discussed was the need for Council to have a unified response for public enquiries for both members and employees.

**RESOLVED:**

- Clerk to email Councillors with details of what was sent to Audit Wales.
- Chair of Finance to provide a unified response for members and employees.

**43. MINUTE 24**

**TO DISCUSS THE MINUTES OF THE LAST COMMITTEE MEETING 09/03/2020 AND THE RESOLUTIONS FROM FULL COUNCIL MEETING 09/06/2020**

A member commended the changing of the lock on the front door of the building, however felt it was necessary to explain why a Councillor should be a key holder. The reasons included the need to open the building for organisations outside of office hours, to receive deliveries and also in an emergency.

**RESOLVED:** To note the information.

**44. MINUTE 27**

**RECCOMENDATIONS FROM PROPERTY AND H&S MEETING**

- Clerk to request quotes from local gas safety engineers for replacing the boilers. – requested 2 companies to visit to do quotes
  - Friday 26/06/2020 10am, quote to follow
  - Monday 29/06/2020 10am, **£17,487+VAT**
- Clerk to update log of key holders once new lock is fitted.
  - Lock fitted 25/06/2020
  - Council to agree the list of Key Holders as described in minutes:
    - 1) Clerk Maesteg Town Council
    - 2) Deputy Clerk Maesteg Town Council – once in post
    - 3) Clerk Llan Middle Community Council
    - 4) Cleaner Maesteg Town Council
    - 5) Thomas & Thomas Solicitors (need access for the strong room)
    - 6) A Councillor for emergencies – Cllr R Martin agreed to be a key holder as she is able to drive to the building if needed.
    - 7) Spare Set
- Clerk to contact the Project manager of the Town Hall works with regards to the algae on the building and any repairs necessary to the stonework –

Contacted 25/06/2020 – advised that Dawson’s Stone Masonry has been contracted for the works – However, for the Town Council to proceed with repair and cleaning the Town Hall, they may need to submit an application for listed building consent as both stone cleaning and repair can change the character of the listed building.

If it can be shown that the repairs will not harm the special character or historic fabric of the building then the work can proceed without the need for listed building consent.

BCBC Senior Conservation Officer can also meet the contractor on site with the representative of the Town Council to guide the contractor on what is required if that would help.

9. Clerk to contact a company to produce a Fire Risk Assessment – emailed:
- Firerite 25/06/2020
  - Firetame 26/06/2020
  - Dragon Fire & Security Systems 26/06/2020
  - Advanced Fire Technologies 26/06/2020
  - Vox Solutions 26/06/2020
  - Fire Safety Direct Ltd 26/06/2020
  - St Davids Fire 26/06/2020

3 quotes received for Fire Risk Assessment:

Quote 1 = £350 + VAT = £420

Quote 2 = £450, however does not mention if it includes VAT

Quote 3 = £495 + VAT = £594

Quote 4 = £455 + VAT

**RESOLVED:** To note the information.

- Council await further quote for the boiler replacement and this be placed on the agenda for the next Property and H&S meeting.
- Council agreed the list of key holders and also agreed for Cllr P Jenkins and Cllr R Martin to be key holders to the building but not for the office. It was also agreed that SW Police and SW Fire & Rescue be advised of named key holders should there be an emergency.
- Acting Clerk to liaise with the Chair of Finance for procuring a Fire Risk Assessment.
- A visitor log book to be placed in the foyer for all who enter and exit the building.

#### **45. LIST OF PAYMENTS FOR THE MONTH OF JUNE 2020**

##### **RESOLVED:**

That the tables of Expenditure (£12,379.28), Income (£20,568.87) and Uncashed Cheques (221.14) during the month of June 2020; copies of which had been circulated to Members, which included the addition of DD payments, Faster Online Payments and Bank Reconciliation be accepted, confirmed and signed by the Mayor.

A copy of the Receipts and Payments Account was also provided for Councillors which include expenditure against the budget and the budget remaining. The Acting Clerk advised that the budget figures are carried over from the previous months remaining budget. It was agreed that for further clarity each month expenditure is summarised on the form. A member queried the budget amount and the Acting Clerk advised that the original starting budget was the precept figure but will check this.

Also included was a list of VAT to be reclaimed for the first financial quarter (April, May and June 2020) amounting to £1,254.20. The VAT reclaim was agreed and Acting Clerk to proceed with VAT reclaim.

The Chair of Finance advised members that she recommends to Council to review regular payments to companies e.g. cleaning contract and this is to be placed on the Agenda for the next Finance Meeting.

#### **CORRESPONDENCE**

#### **46. NEWSLETTERS/BULLETINS/ POSTERS**

Emailed to all Councillors for information:

- BAVO

**RESOLVED:** Confirmation of action and to note the information.

#### **47. COVID-19 SPECIFIC UPDATES**

Emailed to all Councillors for information:

- BCBC Media Updates
- BAVO

**RESOLVED:** Confirmation of action and to note the information.

#### **48. MAESTEG POST OFFICE**

Maesteg Post Office has now relocated to the market square.

This was discussed by members and a member requested to know if they would be going back to the original building, where a County Borough Member advised that there was little chance of them returning to the original building, however a more permanent building was being sourced.

Members also queried recent intention for parcels to be collected from Caerau Post Office and how unsuitable Caerau Post Office would be for this as they do not have the space to facilitate this. A County Borough Member advised that this hadn't been confirmed, however residents can request re-delivery of parcels or collect from Bridgend.

**RESOLVED:** To note the information.

**49. COVID-19 AWARENESS TRAINING & COMPLIMENTARY SNEEZE GUARD**

Clerk collected 2 complimentary sneeze guards from BCBC on Tuesday 9<sup>th</sup> June 2020.

Clerk completed Level 2 COSHH training on Tuesday 16<sup>th</sup> June 2020 and a certificate and window sticker will be provided for display.

**RESOLVED:** Confirmation of action and to note the information.

**50. TEMPORARY TRAFFIC ORDER 2020 – CHURCH STREET**

NOTICE IS HEREBY GIVEN that the Council as Traffic Authority for Maesteg in exercise of its powers under Section 14(1) of the Road Traffic Regulation Act 1984 (as amended) intends not less than 7 days from the date of this Notice to make an Order which will temporarily implement the traffic restriction set out in the schedule below:-

**Schedule**

No person shall cause any vehicle to proceed in Church Street, Maesteg - from the bus station exit to its junction with Commercial Street.

The diversion route will be via Talbot Street, Commercial Street and reverse in opposite direction.

The Order is necessary due to insufficient width of carriageway to maintain vehicular traffic during water main replacement works and is necessary in the interests of public safety. The Order will come into force on the **22.06.2020** and it is anticipated will be operational from the **22.06.2020 to the 10.07.2020**. The Order will continue in force for a maximum period of 18 months, or until the works are completed, whichever is the sooner. The restriction shall however only apply at such time and to such extent as shall from time to time be indicated by traffic signs prescribed by The Traffic Signs Regulations and General Directions

2016. Access will be maintained to businesses on Church Street and Llynfi Lane for collections and deliveries.

Emailed to all Councillors for information.

**RESOLVED:** Confirmation of action and to note the information.

51. **REFERRALS MONTH SINCE LAST MEETING**

• **OVERGROWN TREES ON LAND BEHIND COEGNANT ROAD, NANTYFFYLLON**

Received a telephone call from a resident concerned that trees that were planted 30 years ago during the land reclamation scheme and is now on the banking next to the community route are very overgrown and is affecting their satellite signal.

**RESPONSE:** The land which the trees are situated is BCBC owned and was acquired as part of the colliery reclamation scheme with BCBC Highways being the holding department. The request has been forwarded to BCBC Highways (Custcare) for their response.

To date no response received.

**RESOLVED:** Confirmation of action and to note the information.

52. **REQUEST FOR THANK YOU LETTERS**

Request received for appropriate letter of thanks be sent from Maesteg Town Council to the following BCBC officers:

- Mr Rob Frowen at the Property dept BCBC in acknowledgement for the sterling work done by him and colleagues towards securing the successful relocating of the Post Office to the outdoor market.
- Mr Andrew Highway for all the assistance to the traders during Covid-19 and the help with the relocation of the post office.

**RESOLVED:** Clerk to send thank you letters on behalf of Maesteg Town Council.

53. **POST COVID-19 DENMARK STREET BIG BAND**

The Denmark Street Big Band contacted Maesteg Town Council requesting whether MTC would be interested in hiring the Denmark Street Band when the current restrictions are lifted to celebrate the end of Covid-19 pandemic much like the celebrations held following VE day. No costs were discussed as Council had not discussed this yet.

Email forwarded to all Councillors for information.

**RESOLVED:** Confirmation of action and to note the information.

**54. SLCC MEMBERSHIP**

Annual SLCC Membership due and costs £161 for the year.

**RESOLVED:** Clerk to renew membership and arrange payment.

**55. MAESTEG CLOTHES BANKS**

Email received from BCBC regarding recent problems they are encountering with the clothing banks. BCBC have cleared the banks as a matter of good will, but find the following morning a fresh drop of various bags! BCBC suggest that where councillors report that these banks are becoming an issue rather than report it to cleanupthecounty that they should in the first instance write to the appropriate charity, the officer think's the more prominent people that target these charities we may get a better response.

Email forwarded to all councillors

**RESOLVED:** Confirmation of action and to note the information.

**56. TEMPORARY TRAFFIC ORDER 2020 – STATION HILL**

NOTICE IS HEREBY GIVEN that the Council as Traffic Authority for Maesteg in exercise of its powers under Section 14(1) of the Road Traffic Regulation Act 1984 (as amended) intends not less than 7 days from the date of this Notice to make an Order which will temporarily implement the traffic restriction set out in the schedule below:-

Schedule

No person shall cause any vehicle to proceed in Station Hill, Maesteg – from its junction with St Michael's Road to its junction with Commercial Street.

The diversion route will be via St Michael's Road, Brynmawr Place, Neath Road, Commercial Street and reverse in opposite direction.

The Order is necessary due to insufficient width of carriageway to maintain vehicular traffic during water main replacement works and is necessary in the interests of public safety. The Order will come into force on the **21.07.2020** and it is anticipated will be operational from the **21.07.2020** to the **06.08.2020** inclusive. The Order will continue in force for a maximum period of 18 months, or until the works are completed, whichever is the sooner. The restriction shall however only apply at such time and to such extent as shall from time to time be indicated by traffic signs prescribed by The Traffic Signs Regulations and General Directions 2016.

Emailed to all Councillors for information.

**RESOLVED:** Confirmation of action and to note the information.

57. **APPLICATION TO DIVERT A SECTION OF FOOTPATH 23  
MAESTEG AT CWRT Y MWNWS FARM**

BCBC are currently dealing with an application to divert a section of Footpath 23 Maesteg at Cwrt y Mwnws Farm.

The owners of the farm have informed me that they have spoken with Roy Meredith of your Council, who has suggested that whilst the permanent diversion is being considered they could create a permissive route to resolve current issues that are being encountered when users of the above mentioned footpath are close to the farm house/farmyard.

The County Borough Council's Rights of Way Section have no objections in principal with the proposal that the landowners have suggested but would wish to hear the Town Council's views on this matter before agreeing. I can confirm that should the permissive route be created the landowners are aware that the definitive alignment of Footpath 23 Maesteg is to remain open and available to use until such time as an order for the permanent diversion of the footpath is confirmed. A plan showing the proposed permissive route is attached for ease of reference,

All works to create the permissive route are to be carried out by the landowner and all liability will lie with the landowner during its use.

Emailed to all Councillors.

I spoke to Mr R Meredith to enquire whether the landowner had spoken to him and he advised that: *I have never spoken to any person residing at the farm, I did however suggest the permissive path with a member of the council, pointing out the facts that have be stated by BCBC RoW department. Should the RoW subcommittee wish to discuss this matter I will be available*

Following this Mr R Meredith did suggest that it may be beneficial for Maesteg Town Council to purchase the following book: **Rights of Way: A Guide to Law and Practice 4th edition 'Blue Book'**, this definitive guide is written by two of the country's leading experts, The book analyses all the legislation affecting rights of way in England and Wales and explains the current legal lay of the land in contemporary and accessible terms.

Available to buy online from Open Spaces Society for £29.95 plus P&P

**RESOLVED:**

- Clerk to write to the RoW department in support of the permissive route.
- Clerk to purchase a copy of Rights of Way: A Guide to Law and Practice 4th edition 'Blue Book' for Maesteg Town Council.

**58. EASING LOCKDOWN - CAR PARKING AND TOILETS**

Email received for information on the possibility of re-opening of public toilets, however there are many concerns given the risk of contamination and the use of shared surfaces etc. There have been many enquiries made by the public with regards to reopening toilets in Maesteg.

This email has been forwarded to all councillors and to the APC contractor that maintain the public toilet.

A discussion ensued as many traders and residents have voiced their concerns and request the public toilets to be re-instated especially as there are no facilities within the Town for people with health conditions. Members also discussed the confusion as certain supermarkets had toilet facilities open to the public yet others have remained closed. Another issue was the need for toilets to be cleaned multiple times, however the APC and portable toilets were only cleaned once per day. One suggestion was to ask a local cleaning firm how much it would cost to cleanse the portable toilets multiple times or ask the portable toilet company how much additional cleansing would cost. It was also noted that Welsh Government have yet to issue guidelines as to how and when public toilets can be re-opened.

**RESOLVED:** Clerk to contact the portable toilet company for advice and to contact JC Decaux for advice regarding the Llynfi Car Park APC toilet.

**59. REQUEST FOR ANNIVERSARIES AND CELEBRATIONS**

A number of requests for anniversary celebrations have been received during the pandemic. The florist is currently still not trading however has suggested another local florist who may be trading.

Members agreed that the Mayor can deliver flowers and congratulations cards to residents celebrating golden and diamond wedding anniversaries and 100<sup>th</sup> birthdays as long as social distancing measures are followed.

**RESOLVED:** Clerk to contact local florist to arrange floral bouquets for these celebrations.

**60. CAT GRANT SCHEME**

Members were provided with copies of the T&CC Fund Application form 2020/21 sent to BCBC and the letter received formally confirming that Maesteg Town Council's application form to support sports clubs within the Maesteg area had been successful. Funding has been awarded under BCBC CAT fund instead of T&CC Capital Grant Scheme.

Members discussed the paperwork and it was agreed that a panel was needed to discuss applications from Sports Clubs within Maesteg. Part of the application form stated that Cllr P White was to be on the Panel and members discussed other panel members.

It was agreed that the MTC CAT Panel should consist of the following:

- Cllr P White
- Mr G Smith (BCBC CAT Officer)
- Mr R Evans (independent resident who has extensive knowledge of grants)

The panel is to discuss the criteria for the applications.

**RESOLVED:**

- Clerk to contact Mr G Smith and Mr R Evans for availability to meet as a panel and to agree criteria for applications.
- Clerk to request contact details for all the Sports Clubs currently involved with the CAT process to advise that the Grant Scheme is now open.

**61. PROPOSAL FOR ENVIRONMENTAL BUDGET BE SET FOR EACH WARD**

Members were provided with a proposal proposing that the town council set aside a figure of £20K into the environmental budget category to be divided equally between the 4 wards – This will allow each ward to undertake work up to a value of £5K to address fly tipping that has occurred during the current C19 pandemic. The work would be identified by ward councillors and then passed to the clerk in writing. The work would then be carried out under our existing environmental contract with MTC Environmental Contractor. The clerk can then report each month the spend by each ward and the remaining balance, and if not spent by the end of the year any surplus would return to council reserves.

A discussion ensued as to how the fly tipped waste can be disposed of as BCBC will not allow the Environmental Contractor to dispose of this waste at the civic amenity centre. A BCBC Member advised that they had sent a proposal to BCBC requesting that skips be placed in the locked compound at Maesteg Comprehensive School for MTC to use, however BCBC had declined this proposal. Another BCBC Member advised that this is currently being discussed

by BCBC as to how they can assist T&CC in the disposal of fly tipping and a response from the Head of Street Scene should be made in the near future.

**RESOLVED:** It was agreed that this should be discussed further by the Environment / RoW Committee, preferably before the next full council meeting, however it would be appropriate to know the outcome of the proposal to be discussed by BCBC before an Environment / RoW Committee meeting.

## 62. **PROPOSAL FOR TRAFFIC CALMING MEASURES**

Members were provided with a proposal proposing that the council raise a formal enquiry with BCBC's planning department in respect of traffic calming measures in the valley.

Initially proposed:

- Heol Ty Gwyn near the North entrance to the welfare park,
- Cymmer Hill in Caerau,
- St David's Place

but further applications from other wards may be forthcoming.

The purpose of the enquiry would be to ascertain the cost, feasibility and varying options that are available to improve the road safety at these locations. Once a response has been received then it can be considered by the council for possible Capital spend.

A discussion ensued as to how this may be implemented and in the first instance it was suggested that BCBC members meet with the Highways Safety Officer who can advise what can and can't be done and what costs are involved.

Another suggestion was the installation of speed cameras at strategic points within the Valley, however previous communications with Go Safe advised that the criteria are very stringent.

**RESOLVED:**

- BCBC members meet with the Highways Safety Officer who can advise what can and can't be done and what costs are involved.
- It was agreed that this should be discussed further by the Projects Committee, preferably before the next full council meeting.

## 63. **FINANCIAL APPLICATIONS**

None received

**64. DELEGATES REPORTS**

Members were provided with delegates report from the Clerk having recently completed BCBC Covid-19 Awareness training. The purpose of the training was to provide knowledge and understanding of COVID-19 and Infection control for business looking to re-open when current restrictions are lifted.

Members thanked the Clerk for the report.

**RESOLVED:** To note the information.

**65. PLANNING**

Cllrs R Collins, P Davies, D K Edwards, R Penhale-Thomas and P White left the meeting; therefore, took no part in the discussion on planning proposals.

The following applications received no objections:

Ref: P/20/362/FUL  
Applicant: Mr N Dickenson  
Location: D C Boxing Academy Llynfi Road Maesteg CF34 9DS  
Proposal: Change of use from boxing & fitness gym (use class D2) to manufacturing of timber garden products (use class B2)

Ref: P/20/358/FUL  
Applicant: Mr P Skinner  
Location: Land south of 50 Heol Tywith Maesteg CF34 0TL  
Proposal: Residential development of 6 new dwellings

Ref: P/20/366/FUL  
Applicant: Hafod Resources  
Location: 8 Mynydd Glas Maesteg CF34 0AF  
Proposal: Demolition of existing outbuilding; single storey side extension with bedroom & shower room & associated works

Ref: P/20/430/FUL  
Applicant: Mr & Mrs Walton  
Location: 24 Talbot Terrace Castle Street Maesteg CF34 9YA  
Proposal: Enlarged, amended and relocated (from previous permission) single storey workshop/storage room

**Read and accepted at a remote meeting of the Council  
held on 4<sup>th</sup> August 2020**

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Mayor