

**MAESTEG TOWN COUNCIL  
COUNCIL MEETING**

Minutes of a meeting of the **Council** held remotely via Microsoft Teams and at the Council Meeting Room, Council Offices, Talbot Street, Maesteg, on **Tuesday, 2<sup>nd</sup> March 2021**.

**PRESENT:**

**COUNCILLORS:**

**A James (Mayor)**

R Collins, P Davies, R Davies, K Edwards, P Jenkins,  
R Lewis, R Martin, W May, R Penhale-Thomas, C Reeves,  
S Smith, G Thomas, L Thomas, P White and I Williams.

**APOLOGIES** for joining the meeting late were received from Cllr L Beedle

**DECLARATION OF INTEREST:**

Cllrs R Collins, P Davies, K Edwards, R Penhale-Thomas and P White declared an interest in items relating to Bridgend County Borough Council, including Development Control and Licensing.

Cllrs R Lewis and I Williams declared an interest in items that may relate to Llangynwyd Middle Community Council.

Cllr L Thomas declared an interest in items that may relate to AWEN Cultural Trust, Maesteg Town Hall.

Cllr S Smith declared an interest in Special Families.

Cllrs L Beedle & G Thomas declared an interest in a planning application P/21/63/FUL regarding Maesteg Harlequins RFC

Cllr W May declared an interest in planning application P/21/85/FUL regarding the White Hart.

**397. POINT OF ORDER**

Cllr W May would like the Mayor to remove item 10 from the Agenda.

The Mayor did not accept the Point of Order.

**398. POLICE MATTERS**

The Mayor welcomed Sgt Evans to the meeting and the following Crime figures were provided:

**Maesteg Crime Statistics for February 2020**

	Caerau / Nanty	Maesteg East	Maesteg West	Llan	Total in category
Robbery	0	0	0	0	0
Drugs	1	1	1	0	3
Dwelling burglary	1	1	1	0	3
Burglary other	1	1	0	1	3
Theft of vehicle	2	0	0	0	2
Theft from vehicle	2	0	1	1	4
All other theft	2	4	9	1	16
Damage	12	8	8	1	29
Assault with injury	28	12	20	6	66
Domestic Abuse	11	1	2	1	15
All crime total	49	27	40	10	126
Anti-social behaviour total	18	13	13	1	45
Drink Driving	0	0	0	0	0

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Robbery	0	0	0	0	0
Drugs	1	0	0	0	1
Dwelling burglary	1	0	0	0	1 empty property
Burglary other	0	0	0	0	0
Theft of vehicle	0	0	0	0	0
Theft from vehicle	0	0	2	0	2
All other theft	2	3	4	0	9 mainly shoplifting
Damage	6	5	2	1	14
Violence against the person	20	8	8	1	37
Domestic related occurrence	4	5	3	0	12
All crime total	30	16	16	2	64
Anti-social behaviour total	32	13	12	2	59
Drink Driving	0	0	0	0	0

The following was raised:

a) Is there an update on the elevated anxiety with dog thefts in the area?

Sgt Evans advised that there is a lot of tension in the area with action being reported in Briton Ferry and Pembrokeshire where dogs are found from all over the UK. However, in the Maesteg area there has only been 1 report of dog theft being investigated, and social media is fuelling concerns.

b) The boy racers are back in Llynfi Rd Car park and at the Cemetery, can patrols be increased in these areas?

Sgt Evans advised that she will ask both teams to increase patrols.

c) Vehicles parked on junctions in particular Yr Ysfa, have patrols been occurring in this area?

Sgt Evans advised that both teams have been tasked with patrolling the area but have not found any inconsiderate parking at this location.

d) Sgt Evans advised members that the response teams have now moved back into Maesteg Police Station and this will hopefully have a beneficial effect on the area.

Members queried whether this was temporary or long term? Advised that it was long term. Members also queried whether this meant that the front desk was to reopen? Sgt Evans advised there were no plans to reopen the front desk.

e) Sgt Evans advised that she is retiring 11<sup>th</sup> March 2021 and all members wished her the best for her retirement.

### **399. SPECIAL FAMILIES**

The Mayor welcomed Special Families to the meeting to advise members of a new community project.

Special Families would like to continue the Community Support by having a central HUB in the Town Centre to be more accessible to residents and professional bodies. Since the pandemic they have provided:

- Low cost Supplies
- Low cost clothing
- Food discretionary fund
- Food bank vouchers
- Food pantry
- Assist residents with shopping / prescription collections

- Put residents in contact with professionals

Asking if Maesteg Town Council would support the initiative either with finding premises or financial support. Ideally, they are looking for premises with minimum of 2 rooms and office space where residents and professional bodies can meet.

Members thanked Special Families for all the support they have given to residents in the area over the last 12 months and suggested that they may want to have a look at the Town Council Building where upstairs there is a large room and a number of offices available and has disabled access that could be used by charities free of charge.

**RESOLVED:** Clerk to liaise with Special Families to visit the building and see if it would be suitable for the HUB.

#### **400. MAYORAL EVENTS**

The Mayor advised that there were no Mayoral Events in February 2021

#### **401. MINUTES**

The Following Minutes:

- **Full Council** – 02/02/2021 – emailed to members 04/02/21 and posted 10/02/21 copies of which had been circulated to Members, were read, accepted as a true record and signed by the Mayor.

It was noted that although hard copies had been posted 10/02/21 a number of Councillors had yet to receive the paperwork. It was agreed to deliver meeting papers within the meeting pack.

The Following Minutes:

- **Finance Committee** – 09/02/2021 and emailed 11/02/21 copies of which had been circulated to Members had the following comments:
  - a) The updated Financial Regulations were accepted and ready to be placed onto the Website.
  - b) Members were provided with the following complaint from Cllr W May regarding Minute 393 and 394 - recommendation 4 whereby:

- (1) This item should not have been put to the vote. There is a minuted decision of council (minute 242.2) dated 8<sup>th</sup> January 2019. As this minute has not been rescinded no action should have been taken regarding these monies.
- (2) However, referring to the vote that was taken, this vote was not within council procedure. The proposition by Councillor Keith Edwards was duly seconded by Councillor Gavin Thomas. There was no proposer or seconder for an amendment there cannot therefore be a vote for an amendment. I am bringing

your attention to item 2 to reinforce that proper procedure of council is followed in future meetings.

Advice was sought from OVW who advised:

In his letter the Councillor refers to the process to rescind the January 2019 minute no 247.2 but the process to rescind a resolution (which should be set out in the Councils Standing Orders) only applies to resolutions made within the last six months and here we are talking about 12+ months so there is no need to rescind the resolution the Council is able to revisit it without a motion to rescind (subject to Maesteg TC Standing Orders confirming this?)

The Councillor also talks about a proposer and seconder to an amendment to a motion again the rules of debate should be set out in the Councils Standing Orders the Model Standing Orders attached clearly states an amendment needs to be proposed and seconded.

Regarding the funding contribution to the Town Hall, you will need to:-

- 1) either place the item on the agenda of the next Full Council meeting or
- 2) call an extra ordinary Council meeting to deal with the matter if it is time sensitive and therefore urgent

whichever option is taken the legally required three clear days notice will be given and the recommendation of the Finance Committee can then be discussed and resolved.

If the matter is then discussed and debated at a Full Council meeting it may allay some of the concerns of Cllr May.

So at the moment the suggestion that the 40K be paid to the Trust is a recommendation of the Finance Committee and the minutes of the Finance Committee are to be presented at the next Full Council meeting for approval.

The Council or any Councillor then has the opportunity to ask the Council to amend the minute of the Finance Committee if the Council agrees to the proposal the amendment will form part of the minutes of the Full Council meeting.

Cllr May telephoned 26/03/2021 and also states that:

“as there was no seconder to the amendment the alternative to Cllr Edwards proposal does not exist therefore the Council have done nothing and no money can be given to Awen. Someone should have said ‘this is the amendment to the proposal made by Cllr Edwards and this should have been seconded’ before any vote”.

Chair of Finance responded that Cllr May was not in the meeting and nobody mentioned the need to move an amendment. The money wasn't accounted for within the budget and Council were trying to rectify a mistake from 2 years previously. The Chair of Finance requested to suspend Standing Orders to which Cllr May advised that unfortunately this cannot be done as it needs to be an Agenda. Chair of Finance proposed that an extraordinary Council meeting be held on 22/03/2021 which was seconded by the Mayor.

**RESOLVED:** Recommendations 1-3 and 5-6 were accepted and an Extraordinary Council Meeting to be held 22/03/2021 to discuss recommendation 4

The Following Minutes:

- **Property, H&S Committee** – 22/02/2021 and emailed 23/02/21 copies of which had been circulated to Members, were read, accepted as a true record, all recommendations agreed and signed by the Mayor.

## **MATTERS ARISING**

### **402. MINUTE 377**

#### **NEIGHBOURHOOD WATCH**

Email forwarded to V2C 09/02/2021.

**RESOLVED:** To note the information.

### **403. MINUTE 378**

#### **ANNUAL ACCOUNTS**

Clerk emailed the new internal auditor 22/02/2021.

**RESOLVED:** To note the information.

### **404. MINUTE 381**

#### **REQUEST FOR MINING MEMORIAL WITHIN TOWN HALL RE-FIT**

Email sent to BCBC Project Manager requesting if Knox & Wells if they will be placing a memorial to the original building. To date no response received.

**RESOLVED:** To note the information.

### **405. MINUTE 384**

#### **GRIT BINS**

Clerk emailed BCBC 09/02/2021

Response from BCBC:

I refer to the above and the request for a grit bin at the above locations. It should be noted that there are grit bins currently present within the areas that can be accessed by the residents, although it is accepted that they may not be at the specific locations where requests have been made.

The funding available for grit bins is limited and in the past the budget has been allocated to the maintenance of the 450+ grit bins that are already in-situ on the network, generally the budget is used up in replacements of damaged grit bins and as such only limited additional grit bins have been able to be installed.

The grit bin request at this location has been assessed and added to the works register, for installation should funding become available, however in the last few years funding has permitted only 6 new units to be installed by the Highways Department, and there are currently in excess of 110no. requests that have been assessed over the preceding years. Consequently, with the limited budgets it is not possible to advise if and when a grit bin may be installed, in the near future.

Previously the authority has permitted local Community and Town Council to purchase such units at a cost of £250, and once installed the Authority will add them to our maintenance schedules for refilling in the following years, and I can confirm that that process is still available should the Town Council wish to consider.

Clerk emailed NRW for permission to site grit bins along cycle track, however am still waiting for a response.

Clerk emailed all Cllrs with requests for locations and the following responses:

### **Caerau**

1. Alexandra Rd / North Street – are these to be close to each other or separate streets?
2. George Street – towards Cymmer Hill
3. Top of Evans Terrace
4. Caerau Park – Hartshorn Terrace

### **Maesteg East**

1. Chestnut Grove
2. Mill View
3. Behind Salvation Army to serve Goodwin St and Golden Terrace
4. Harvey Street / South Parade

### **Maesteg West**

1. Yr Ysfa
2. Cwrt Coed Parc
3. Top of School Road

4. Ewenny Road

**Nantyffyllon**

1. By Anne's Enterprises
2. By the old Rock Garage

**RESOLVED:** Clerk to contact BCBC with the list of grit bins.

**406. LIST OF PAYMENTS FOR THE MONTH OF FEBRUARY 2021**

**RESOLVED:**

That the tables of **Expenditure (£15,636.31)**, **Income (£4,557.26)** during the month of February 2021; copies of which had been circulated to Members, which included the DD payments, Faster Online Payments and Bank Reconciliation be accepted, confirmed and signed by the Mayor.

Members were also provided a **list of payments to be made in March 2021 (£54,464.35)** that included invoices for Christmas Lighting and Llynfi Rd Toilet rental & maintenance.

A copy of the Receipts and Payments Account was also provided for Councillors which include expenditure against the budget and the budget remaining. An income analysis was also provided.

A member queried where the accounts tallied against the expected end of year spend, to which the Chair of Finance advised that this had not been detailed but will be looked at before the next Full Council meeting.

**CORRESPONDENCE**

**407. COVID-19 SPECIFIC UPDATES & MEDIA UPDATES**

Emailed to all Councillors for information:

- BCBC Media Updates
- Welsh Government

**RESOLVED:** To note the information.

**408. NEWSLETTERS**

Emailed to all Councillors for information:

- BAVO
- OVW December 2020 News Bulletin
- Elections Newsletter

**RESOLVED:** To note the information.



#### **409. RESIGNATION OF VOLUNTEERS**

Clerk has been emailed with the resignation of volunteers Mr R Meredith and Mr G White.

Mr R Meredith has volunteered at Maesteg Town Council for 35 years during this time has been involved in many great projects set up by the council, a rights of way system which is held by the County Borough as an example to other Community Councils, exhibitions as part of the Town Festival, exhibitions to commemorate those men from the valley who lost their lives in WW1 a joint venture with the Maesteg Royal British Legion Branch. The opportunity to explain the industrial heritage of the valley in which we live, many of the other insignificant thing that make the valley tick. Mr Meredith also states that one of his most enjoyable times was being Father Xmas and to see the look on the children's faces when they walk in the chamber to meet him.

Mr G White has also volunteered at Maesteg Town Council for a number of years, providing his assistance with many of the manual handling tasks in the building, waymarking the route for the fun run, setting up gazeboes, hand crafting Father Christmas sled for the Christmas parade, hand crafting the lost soldiers and many other tasks for exhibitions.

Members unanimously agreed that both provided sterling work over the years and that nothing was ever too much, Members would like to congratulate both on their outstanding contribution to the Town of Maesteg.

Cllr P Jenkins proposed and seconded by Cllr R Penhale-Thomas that both are recognised for their contribution with a scroll/coat of arms.

**RESOLVED:** Clerk to discuss with the Mayor a suitable gift and coat of arms.

#### **410. UK WEB ARCHIVE REQUEST**

Email received from the National Library of Wales who would like to provide public access to archived copies of the Maesteg Tow Council website.

The National Library of Wales would like permission to provide public access to copies of your website held within the UK Web Archive. The Library, working with our legal deposit partners, archives UK websites under the terms of the Legal Deposit Libraries (Non-Print Works) Regulations 2013. This content is collected at least once a year, building up an archive of UK websites as they change over time. Under legal deposit legislation, access to the archived content is restricted to the premises of the legal deposit libraries. To highlight the importance of the archive, and to widen access to the archived content, we seek permission from selected website owners to provide public access to their content within the archive. Where permission is granted, access to the archived websites is made available freely across the web. The public archive can be seen at [www.webarchive.org.uk](http://www.webarchive.org.uk)

Members discussed the request and Cllr R Davies proposed and seconded by Cllr P White that this is forwarded to the Communications Committee

**RESOLVED:** Send the correspondence to the Communications Committee.

**411. RESPONSE FROM SLCC**

It is agreed that the advice from One Voice Wales and for that matter from SLCC is not legally binding unlike legislation. However, the advice is always intended to assist and is helpful and supportive if challenged as to why a decision had been taken.

1. If a request is signed by 6 members and the minute is rescinded, then the whole minute is rescinded and a similar minute cannot be moved for 6 months, so if we repeal it we can't then pass a minute to appoint a clerk now – IS THIS CORRECT? Could we change the job title of the deputy clerk and then appoint an “assistant” clerk – to solve the issue – or does that still defeat the essence of the minute?

**RESPONSE:** Normally standing orders set out a procedure to revisit decisions taken within six months and set out such circumstances. If those circumstances exist, the decision relating to the appointment would be a new decision at the rescinding meeting.

2. In our standing orders there is a provision to “amend a resolution” if the proposer and seconder agree – which they do. So, can the proposer raise an amended resolution which just drops the “until the office is open” aspect and put that to a vote of the full council at which point it would take the place of the previous minute? – there was some concern from members that this only applies before a resolution is passed and can't be enacted afterwards... but this sounds like the right method to correct an issue with the resolution? The actual wording is resolution not motion so it sounds like it's to modify a passed motion?

**RESPONSE:** Without viewing your standing orders but normally such a standing order applies before a motion is agreed and not after a resolution.

3. We could just open the office – but given the current situation that would be more in “name” ie open it to the staff and not to the public – which would satisfy the minute.

**RESPONSE:** Is this wise in the present pandemic? In any event what did the members have in mind by their definition of “open”.

4. Could we suspend that standing order by vote of the full council? or change it via a standing orders committee (or would that need an AGM to approve)

**RESPONSE:** Often standing orders allow decisions to be revisited, for example, if new information or details emerge. The ongoing coronavirus pandemic could

be considered acceptable new information. Also standing orders often allow a decision revisit if a certain percentage of members require reconsideration. In any event as suggested to you, suspending the relevant standing order in accordance with that document would also enable reconsideration of the item.

**RESOLVED:** To note the information.

**412. BCBC TRAFFIC MANAGEMENT UPDATE**

Any camera would need to be funded by the community council as previously discussed and not Gosafe however we they have also submitted a bid to Welsh Government for a road safety Grant at Heol Ty Gwyn, for the introduction of an average speed camera. Should our bid be successful there would be no need for the town council to fund the cameras.

Following confirmation of funding, we will need to go back to Gosafe to proceed with the required procurement process of Gosafe.

We have provided you with the 2 quotes from Jenoptik and Siemens which are the only ones we have received to date.

<b>JENOPTIK</b>		<b>SIEMENS</b>	
Speed Camera (total costs)	£77,098.88	Speed Camera (total costs)	£68,733.00
Yr 2-5 Maintenance (4 years)	£18,342.40	Yr 2-5 Maintenance (4 years)	£88,731.00
<b>Total</b>	<b>£95,441.28</b>	<b>Total</b>	<b>£157,464.00+VAT</b>

Members discussed the quotes and agreed to wait to see if BCBC can source the funding before proceeding with a response.

**RESOLVED:** To await funding advice from BCBC.

**413. REVIEW OF THE REMUNERATION FRAMEWORK FOR COMMUNITY AND TOWN COUNCILS**

Email received and forwarded to Members regarding the IRP review of the Remuneration Framework for T&CC's.

The IRP would like to consult with T&CC's whereby T&CC's will have the opportunity to comment before the revised arrangements are put in place and are requesting if Maesteg Town Council is willing to participate.

Following this if agreed Cllrs P Jenkins and R Lewis have advised that they would like to be considered to be part of the consultation.

Members deliberated this as some members felt it would be beneficial to give individual responses and others felt there needed to be a Maesteg Town Council response. Clerk advised that the IRP were requesting whether Maesteg Town Council would participate in the consultation process. A vote ensued on whether to participate in the consultation process with the following results:

- 12 members voted to participate
- 3 members objected to participate
- 1 member abstained

**RESOLVED:** Clerk to advise IRP that MAesteg Town Council wish to participate in the consultation.

#### **414. CODE OF CONDUCT TRAINING BCBC**

Email received and forwarded to members regarding BCBC providing Code of Conduct Training to T&CC's to be held remotely via Microsoft Teams.

A further email received to advise the session will be held remotely on Tuesday 30 March 2021 from 4pm to 5.30pm.

Following this the following Cllrs would like to attend:  
Cllr R Lewis, Cllr R Martin

Members also requested whether there would be any other sessions? Clerk advised that to date no other sessions had been provided.

**RESOLVED:** To advise BCBC of the 2 members wishing to participate and to enquire whether there would be any other sessions.

#### **415. REFERRALS**

- Overgrowth behind Salvation Army.

**RESPONSE:** Clean up the County have passed this onto the Property Department to see if they can be of assistance.

- Highway in poor condition Brodawel, Castle street

**RESPONSE:** To date no response received.

**RESOLVED:** To note the information.

#### **416. LITTER & FLY-TIPPING PREVENTION PLAN FOR WALES CONSULTATION**

Email received and emailed to Councillors with the Welsh Government Litter & Fly-tipping Prevention Plan for Wales Consultation. Responses need to be provided by the end of March 2021.

Cllr R Davies agreed to respond to the consultation on behalf of MAesteg Town Council.

**RESOLVED:** Clerk to forward the Consultation email to Cllr R Davis to respond.

**417. COMPLAINT DOG FOULING AND LITTER ON CYCLE TRACK**

Email received regarding dog fouling and litter on cycle track, additionally the litter bins overflowing on the cycle track. The complainant also advises of the lack of litter bins on the route behind Cwrt Yr Mwms, over the bridge, through the gate and anywhere around the woodland walk until you come back down to the 'pond'.

The email has been forwarded to BCBC as the complaint also advises of litter in the Cemetery.

MTC Contractor was contacted about the overflowing litter bins which were cleared the same day.

Members discussed this complaint and agreed that the increase in litter and dog fouling was a direct result of more residents walking as a result of the ongoing pandemic. Cllr R Martin advised that the bags of litter referred to next to the litter bins were from when she had walked the area and had litter picked along her walk.

It was noted that Maesteg Town Council empties the bins and clears the Right of Way on the cycle track, however the route is a safe route to school and BCBC should maintain it in a good manner.

Members also highlighted that residents should be made aware that the indiscriminate littering is being made by the residents of the valley.

**RESOLVED:** To note the information.

**418. SUMMER PLAYSCHMES 2021**

Request received from BCBC to see if MTC have budgeted for Summer Playschemes in 2021 should it be possible to run this year. They advise that they usually start planning the Summer Playschemes at this time of year and commencing recruitment, identifying venues and considering activities and related resources. At this stage it is unclear whether any form of restrictions would continue to be applied, particularly in terms of numbers, staff ratios and social distancing considerations but these matters can be worked through as more information becomes available.

Clerk has advised that MTC has budgeted for Summer playschemes in 2021.

**RESOLVED:** To note the information.

**419. CAT GRANT - FURTHER INFORMATION RECEIVED FROM MAESTEG CELTIC RFC**

Maesteg Celtic RFC have advised that they intend to use the grant from MTC towards the construction of a new Mini Rugby Pitch. BCBC have advised that this is within the remit of CAT however funding should not be released until a lease or tenancy at will is agreed. Original application they were waiting on costs and this has now been received with a detailed breakdown. Once the lease or tenancy at will has been agreed we can now proceed with the grant.

**RESOLVED:** To note the information.

**420. ACTIVE LEISURE 60+ SURVEY**

Details of BCBC Active Leisure 60+ Survey forwarded to all Councillors for information

**RESOLVED:** To note the information.

**421. REQUEST FROM GOCOMPARE TO LINK TO OUR WEBSITE**

GoCompare have requested that we add a link to Maesteg Town Council website with their list of top tips on how to protect homes, cars and pets against bad weather and damage caused by rain, snow and freezing temperatures. They request that this information is placed on the Useful Information tab of our website:

<https://press.gocompare.com/news/bad-weather-warning-how-to-protect-homes-cars-and-pets>

**RESOLVED:** To note the information and to decline to request to place the link of Maesteg Town Council Website

**422. DOG POO BAGS**

Following the recent newsletter being delivered to all the houses within Maesteg Town Council boundary all 3 locations have requested more bags:

- Cllr R Martin has recently delivered 6 boxes to Special Families.
- Noddfa have collected 6 boxes.
- Cllr P Davies has recently delivered 6 boxes of dog poo bags to CDT.

Clerk advised that there are now 8 boxes remaining in the basement and requests permission to reorder in the new financial year. Members agreed to reorder in the new financial year.

**RESOLVED:** Clerk to reorder dog waste bags in the new financial year.

#### **423. SHOP APPY**

Porthcawl Town Council wish to collaborate with Bridgend and Maesteg Town Councils to promote local businesses with a new App called ShopAppy.

“Shopappy works by enabling local independent shops and businesses to show information, products and services they have for sale in your town in one place. If you choose to shop online then when you are ready to pay for your goods, you are given a choice of whether you would like to click and collect from each shop you purchased from, or whether you would prefer to just pick up all your shopping from one place.”

- This short video sets out how Shop Appy works  
[https://www.youtube.com/watch?v=\\_5bRh5byPgk](https://www.youtube.com/watch?v=_5bRh5byPgk)

BCBC Town Centre Manager is keen for Bridgend, Maesteg and Porthcawl to collaborate on this and may be able to assist with funding for this project. Porthcawl would like to know whether Maesteg Town Council are willing to discuss this further.

Members agreed that Maesteg Town Council should assist with the Town Centre economy and support all local independent retailers and therefore should proceed with Porthcawl Town Council and Bridgend Town Council to investigate this further.

**RESOLVED:** Clerk to contact Porthcawl Town Council to proceed with investigating this further.

#### **424. AGENDA ITEM 10 – WHEN MEMBERS LEAVE A MEETING**

Members were advised that following the end of the Finance meeting it had been noted that some Members are leaving meetings early. Clerk advised that Welsh Government rules state that you don't need to note when members leave the meetings, however did provide Members with an SLCC guidelines on meetings whereby it states:

##### Minutes

*Whilst the meeting is in progress, the clerk must ensure that he or she has a record of key information which must appear in the subsequent minutes. This will usually include:*

- the date and time of the meeting*
- names of councillors in attendance*
- names of any councillors who arrived late or were absent or who left the meeting early.*
- interests declared*

- a note as to whether any councillor with an interest left the meeting whilst the relevant matter was being considered
- the resolutions (decisions) the council made.

Members agreed that best practice and courtesy to the Chair that you advise if you are to leave early.

Cllr May advised that in the 1894 Act the leaving early from a meeting is a political act.

It should be noted that a Cllr left the meeting before a vote was made.

It was noted that sometimes Cllrs leave the meeting due to technical difficulties.

There was no decision to make just members to be aware that common curtesy prevails.

**RESOLVED:** Clerk to send the SLCC guidance notes to all members.

#### **425. FINANCIAL APPLICATIONS**

##### **I. HOPE RESCUE**

Members were provided with an email from Hope Rescue who save the lives of stray, abandoned and unwanted dogs from across South Wales, irrespective of their age, breed or medical condition.

They would really appreciate it if you could help raise some vital funds and awareness through your local community and get involved in one of their or your own events, so they can continue the much-needed work. Any support you can provide, despite this pandemic, would be greatly appreciated.

**RESOLVED:** Council donate the sum of £200 under Section 137 of the Local Government Act (as amended).

##### **II. PORTHCAWL COVID-19 STRATEGY GROUP – COMPUTERS FOR CHILDREN AND OLDER COMMUNITY**

Members have been provided with an email from Porthcawl Covid-19 Strategy Group requesting a donation towards their Computers for Children and Older Community appeal.

Members requested what's the current situation with computers for children in the valley? Cllr Reeves advised that all children in Maesteg Comp have received ICT equipment. Cllr R Davies advised that in Caerau all children have received ICT supplies and to other schools who are struggling.



In principle this is good to support that all children are supported, however have concerns about the organisation requesting the donation and the accountability of Maesteg Town Council if money is donated.

**RESOLVED:** Council agreed not to support this request.

**426. DELEGATES REPORT - LISTED BUILDING CONSENT TRAINING**

**05/02/2021 – CLERK**

Clerk attended an online listed building consent training on 5<sup>th</sup> February 2021 run by the Tywi Centre in Llandeilo. The day was split into 4 x 1hr 15min sessions. The course was aimed primarily for homeowners who own listed property; however, the principles are the same for both residential and commercial properties.

Some examples where consent is required:

<b>Requires Listed Building Consent</b>	<b>No Listed Building Consent</b>
Limewash	Repoint walls - like for like
Change a window to a patio door	Repair rotten window sill - like for like
Draft proofing windows if adding secondary windows	Draft proofing windows if only adding new seals
Insulate loft	Replace small amount of roof tiles – like for like
Rebuild Chimney	Change colour of front door – as long as it doesn't change the character of building
Remove garden walls	
Build conservatory	

One question raised was the installation of Solar Panels?

Response: Currently can't do this as it would change the historic character of the building, however rules and regulations are constantly changing but generally consent is not given.

The course looked:

**Pre-Application** =

fact finding before making an application that include:

1. Historic importance of building
2. What you want to do and impact on the building

### **Application**

1. Essentials – what is going to be done & how to provide the Building Officer with confidence that the works are not going to alter the character of the building.
2. Select an agent – someone to take on the formal application – Architect etc.
3. Plans – need to be OS plans not one's screen grabbed from google. Need as much detail / photographs / accurate drawings to scale
4. Heritage Impact Assessment – these assess the significance of the building and is proportional to the amount of work to be done.
5. Additional documents relevant to the application – is parallel planning application required? Building Control involvement? European Protected Species Surveys? Condition Survey? Schedule of works? Access statement?

### **Submission of Application**

Submit via the planning portal, an agent would usually do this on behalf of the client.

### **Process**

Application is validated

Assigned a Case Officer – not necessarily the conservation officer

Consultation – site notices / other consultees

### **Decision**

Some Local Authorities have delegated powers to make decisions on certain grades of listed buildings, the majority are then decided by the Case Officer.

Yes = enough information provided and any changes won't change the character of the building

No = application is lacking in information

Conditions = Sometimes these are attached to applications they can be:

Standard i.e. must complete within certain timescale, must be undertaken according to the plans submitted.

Bespoke i.e. related specifically to the individual application.

### **Help & Support**

Easiest is to talk to the building conservation officer and to select an agent.

Slides from the training have been provided and available if any Member wishes to see them.

## **DELEGATES REPORT - TOWN & COMMUNITY COUNCIL FORUM HELD 15/02/2021 – CLLR C REEVES**

The outcome of the Consultation 'Fit for the Future' was detailed and formally received by the meeting.

Bridgend Town Centre Regeneration Master Plan was detailed, consultation on this is underway.

Local Government and Elections (Wales) Act 2021 was details by Kelly Watson, the Chief Officer, Legal HR & Regulatory Services. The parts particularly listed as relevant to Town and Community Councils are:-

- Part 1 - Section 14-17 – changing electoral cycle to 5 years and powers to change day of elections
- Part 2 – Chapter 2 – Eligible Community Councils to qualify for the general power of competence.
- Part 3 – Section 48 – Participation at meetings of Community Councils
- Part 3 – Section 51 – Regulations about community meetings
- Part 4 – Section 67 - Community Council Training Plans
- Part 6 – Sections 95, 96, 97 – Power of Auditor General to carry out a special inspection and publish a report. Duty of Principal Council to respond to Auditor Generals' recommendations and Welsh Ministers to respond to recommendations
- Part 6 – Sections 98-101 – Auditor General's powers of entry and inspection etc.
- Part 6 – Sections 102-112 – Support and assistance by th Welsh Ministers to principal councils to meet performance requirements
- Part 6 – Sections 113 – Disapplication of the 2009 measure in relation to Principal Councils and repeal of provisions about coordination of audit
- Part 6 – Sections 119-120 – Coordination between regulators
- Part 7 – Section 121-150 Voluntary mergers, local discretion and conditions associated with Welsh Minister making restructuring regulations and remuneration arrangements for new Principal Councils
- Part 9 – Section 159 – Information sharing between regulators
- Part 9 – Section 162 – Abolition of polls consequent on a community meeting
- Part 9 – Section 165 – Managing and de-merging Public Service Boards under the Well-being and Future Generations (Wales) Act 2015

The meeting was told that they don't have all the detail at this stage, but will be arranging bespoke training once its available.

Code of Conduct training will be arranged with an external trainer, dates will be circulated.

**RESOLVED:** To note the information.

**427. ADDITIONAL AGENDA ITEM TO DISCUSS PERSONNEL COMMITTEE**

**RESOLVED: THAT THE COUNCIL GO INTO COMMITTEE**

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 & 102 ‘Members of the public/press can be excluded by resolution if publicity would prejudice the public interest by reason of confidential nature of the business and arising out of the business to be transacted’**

**430. RESOLVED: THAT THE COUNCIL COME OUT OF COMMITTEE**

**431. PLANNING**

Cllrs R Collins, K Edwards, P Davies and R Penhale-Thomas left the meeting; therefore, took no part in the discussion on planning proposals.

Cllrs L Beedle and G Thomas declared interests in application P/21/63/FUL and did not participate in the discussion

Cllr W May declared an interest in application P/21/85/FUL and did not participate in the discussion

During the Planning discussions there was an altercation and a Member was removed from the meeting at the request of the Mayor.

The following applications had **No Objections:**

Ref: P/21/9/FUL  
Applicant: Mr G Morris  
Location: Maesteg Welfare Park Neath Road Maesteg  
Proposal: Erection of a small shed to store greenkeeping equipment located alongside the Bowls Pavilion

Ref: T/21/5/TPO  
Applicant: The Arb Team  
Location: The Old Vicarage Vicarage Terrace Maesteg CF34 9PF  
Proposal: Program of works to several trees including removal of branches, removal of deadwood and felling

Ref: P/21/39/FUL  
Applicant: Mr R McNamara  
Location: 34 Garnwen Road Maesteg CF34 0EY

Proposal: Two storey extension to side elevation to provide lounge, bedroom and ensuite

Ref: P/20/1015/FUL  
Applicant: Wellspring  
Location: Plot 7 (next to no. 22) Llynfi Court Maesteg CF34 9NJ  
Proposal: Erection of a detached dwelling, with garage, boundary enclosures and associated works

Ref: P/21/57/FUL  
Applicant: Mr R McGee  
Location: 1 Tair Waun Place Maesteg CF34 9RF  
Proposal: Retention of single storey outbuilding to provide garage and domestic storage, along with new pedestrian entrance gate piers and associated new garden walling

Ref: P/21/63/FUL  
Applicant: Mr G Morris  
Location: Maesteg Harlequins Rugby Football Club 25a Talbot Street Maesteg CF34 9BW  
Proposal: External canopy within the grounds of the club - canopy to consist of a flexible pvc membrane over timber rafters supported by a steel frame

Ref: P/21/85/FUL  
Applicant: Mr A Watkins  
Location: White Hart Inn 42 Bridgend Road Maesteg CF34 0NN  
Proposal: Change of use of ground floor to residential accommodation to be used with existing first floor residential accommodation (property to become one residential unit)

Ref: P/21/77/FUL  
Applicant: Mr S Pemberton  
Location: 4 George Street Maesteg CF34 0UU  
Proposal: 2nd and 3rd storey extension over existing ground floor addition to rear elevation

Ref: P/21/84/FUL  
Applicant: Mr D Quigley  
Location: 13 Cymmer Road Maesteg CF34 0YR  
Proposal: Detached store/workshop extension to rear garden

The following application was **Supported**:

Ref: T/21/2/CON  
Applicant: BCBC Regeneration  
Location: Commercial Street Maesteg CF34 9DL  
Proposal: Replacement of failed street trees with suitable species, install tree pit systems and remedial arboricultural work/tree protection measures for those trees retained

Members **objected** to the following application due to many concerns with land drainage, sewerage and flooding.

Ref: P/20/575/OUT  
Applicant: Mrs E Spriggett  
Location: Land adjacent to Caer Gymrig Maesteg CF34 0JD  
Proposal: 4no. detached residential properties with associated access road and site enclosure

**RESOLVED:** To note the information.

**432. PLANNING APPEALS**

Members were provided with details of a planning appeal decision relating to 12B High Street, Nantyffyllon, CF34 0BW, whereby the appeal was dismissed.

**RESOLVED:** To note the information.

**Minutes emailed to all Councillors to Read on 23<sup>rd</sup> March 2021**

**Minutes accepted at a remote meeting of the Council  
held on 13<sup>th</sup> April 2021**

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**Mayor**