

**MAESTEG TOWN COUNCIL
COUNCIL MEETING**

Minutes of a meeting of the **Council** held remotely via Microsoft Teams and at the Council Meeting Room, Council Offices, Talbot Street, Maesteg, on **Tuesday, 1st June 2021**.

PRESENT:

COUNCILLORS:

AR Davies (Mayor)

R Collins, P Davies, K Edwards, A James, P Jenkins, R Martin, W May, R Penhale-Thomas, C Reeves, S Smith, L Thomas, P White and I Williams,

APOLOGIES were received from Cllrs L Beedle, R Lewis and G Thomas

DECLARATION OF INTEREST:

Cllrs R Collins, P Davies, K Edwards, R Penhale-Thomas and P White declared an interest in items relating to Bridgend County Borough Council, including Development Control and Licensing.

Cllrs C Reeves and I Williams declared an interest in items that may relate to Llangynwyd Middle Community Council.

Cllr L Thomas declared an interest in items that may relate to AWEN Cultural Trust.

Cllr I Williams declared an interest in items relating to Maesteg Celtic Cricket Club.

20. POLICE MATTERS

Unfortunately, the SW Police Sgt unable to attend, however the following Crime figures were provided:

Maesteg Crime Statistics for May 2021

	Caerau / Nanty	Maesteg East	Maesteg West	Llan	Total in category
Robbery	0	0	0	0	0
Drugs	0	0	0	0	0
Dwelling burglary	1 att	1	1 att	0	3
Burglary other	1	0	0	0	1
Theft of vehicle	0	0	0	0	0
Theft from vehicle	1	0	0	0	1
All other theft	6	4	3	0	13
Damage	6	3	6	0	15

Violence against the person	18	9	15	3	45
Domestic related occurrence	2	4	4	2	12
All crime total	33	17	25	3	78
Anti-social behaviour total	14	6	14	5	39
Drink Driving	0	1	0	0	1

21. **MAYORAL EVENTS**

The Mayor advised that he had one Mayoral Event which involved the delivering of a carriage clock for a Golden Wedding Anniversary on Saturday 29th May 2021.

22. **MINUTES**

The Following Minutes;

- **Full Council** – 04/05/2021 – emailed to members 07/05/2021 copies of which had been circulated to Members, were read, accepted as a true record and signed by the Mayor.

The Following Minutes

- **Property H&S** – 11/05/2021 – emailed to members 15/05/2021 copies of which had been circulated to Members, were read, accepted as a true record and signed by the Mayor.

The Following Minutes

- **Annual General Meeting** – 18/05/2021 – emailed to members 19/05/2021 copies of which had been circulated to Members, were read, accepted as a true record and signed by the Mayor.

MATTERS ARISING

23. **MINUTE 478**

‘LOVE IT, DON’T TRASH IT PROJECT’

Clerk advised BCBC Officer J Rees that MTC fully support the project and the project booklet was emailed and posted to Councillors 06/05/2021.

RESOLVED: to note the information

24. **MINUTE 480**

PROJECTS COMMITTEE RECOMMENDATIONS

Since advising BCBC Traffic & Transportation that Maesteg Town Council will fund the initiatives, BCBC Traffic & Transportation have advised that a Traffic Order to cover the legal costs for the change in speed limits on CAERAU / CYMMER HILL would be needed at an additional cost of £8000. The £8000 is an additional cost for the traffic order process to change the speed limit for Cymmer hill **only**. Other proposed traffic calming measures can continue without this additional cost. Before proceeding, BCBC would like confirmation that Maesteg Town Council is willing to fund this additional cost.

RESOLVED: Clerk to contact BCBC to advise that additional cost is accepted.

25. **MINUTE 484**

MAESTEG HENSHED

Clerk advised Maesteg Henshed that the numbers must be limited to 15 and include strict shut door policy and only allow in people whom have booked a seat at the table before the day and records of attendance kept for track and trace.

Maesteg Henshed advised that they would like to recommence on Wednesdays 10am – 1pm and will resume from 12/05/2021

RESOLVED: to note the information

26. **MINUTE 486**

FALLEN MASONRY

The Building Condition and Maintenance report - hard copies delivered to all Councillors 06/05/2021.

RESOLVED: to note the information

27. **MINUTE 488**

RECOMMENDATIONS TO COUNCIL

A member queried if MTC should get 3 tenders for the Armco Barrier outside Nanty park. Clerk advised that BCBC did tender on our behalf. Members advised that we had already accepted the tender.

RESOLVED: to note the information

28. **MINUTE 492**

REQUEST FOR A SPEED SURVEY CAERAU ROAD

Clerk advised Traffic & Transportation that Maesteg Town Council will fund the speed survey at this location.

RESOLVED: Following email sent to BCBC to advise that MTC would pay for the speed survey the following email was received:

The Traffic Management Officer has investigated this location further. And due to the extent of the on-street parking along the majority of the length of this road, it is unlikely that the equipment would be successful in recording the data as vehicles would end up parking on the cables or blocking the cables, thus preventing accurate readings.

We are sorry we are unable to offer a more positive response but trust this information is of assistance.

RESOLVED: to note the information

29. **MINUTE 495**

CODE OF CONDUCT COMPLAINT RECEIVED

Response from Ombudsman that the complaints received are not to be investigated further.

RESOLVED: to note the information

30. **MINUTE 496**

FOOD ASSISTANCE

Clerk forward the email to Special Families, CDT Caerau Social Club and to Duffryn Chapel.

A member queried the contact details for Caerau Social Club and to check who this was sent to.

Members queried weather if this could be placed onto the website.

Clerk advised would contact WCADA to double check if this information is okay to post to website.

RESOLVED: Clerk to contact officer for WCADA

31. **MINUTE 499**

REQUEST FOR SEEDS / BULBS

Clerk emailed BCBC to see if the planting of seeds / bulbs is permissible in the area.

Response: the land in question is BCBC owned – although the holding department is in dispute.

RESOLVED: to note the information

32. **MINUTE 500**

MAESTEG BRANCH ROYAL BRITISH LEGION

Clerk advised Maesteg Branch RBL that they can use MTC for meetings and the 1st meeting scheduled for 11/05/2021. No keys required for the RBL to attend as there is a Property, H&S meeting at the same time and both Clerk and Deputy Clerk in the building to allow access.

Clerk has been advised that S Bevan has resigned as Chairman of the Maesteg Branch RBL and has also resigned as the Maesteg poppy appeal co-ordinator. The Community Fund Raiser for S E & Mid Wales has been in contact and will be arranging for the unsold wreaths in the basment to be returned to the factory. They have not mentioned how the residents or community groups of Maesteg will be able to order wreaths in the future.

Members dicussed and felt an urgent meeting is needed to discuss plans for the future in relation to the role that RBL currently fills (poppy appeal etc) to provide

their plans for the future and how MTC can assist. It was agreed that the previous committee consisting of A James, AR Davies, R Collins, R Lewis to meet with them along with councillor K Edwards.

RESOLVED: Clerk to arrange meeting with RBL representatives to discuss plans for the future i.e. Armistice Parade and the sale of wreaths.

33. MINUTE 501

LLYNFI WOODLAND GROUP – EXTRA BIN

Clerk advised Llynfi Woodland group that Maesteg Town Council support the request and bin ordered 11/05/2021. Bin delivered 20/05/2021 to our ROW Contractor in readiness for installation at the requested location.

The bin has been installed.

RESOLVED: to note the information

34. MINUTE 503

FINANCIAL APPLICATIONS

Letter of thank you received from Children with Cancer.

RESOLVED: to note the information

35. MINUTE 506

BUILDING CONDITION REPORT AND MAINTENANCE PLAN

Whatsapp vote sent to councillors 12th May 2021 and listed as MTC-vote-10-agent vote closed 9am 14th May 2021. It was approved that the architect is invited to be the agent and to arrange the priority one work as a matter of urgency.

Architect confirmed that he will act as AGENT and complete grant applications and arrange priority 1 work ASAP and also get tenders for all external works to be done.

RESOLVED: to note the information

36. MINUTE 507

PUBLIC TOILETS

The Chair emailed all members via their @maestegcouncil.org emails the following update at 5pm on 25/05/2021 which was then forwarded to non-Clr email addresses by the Clerk at 9:45am on 26/05/2021:

I wanted to update you briefly on the issue of the toilets as you may be in receipt of concerns or complaints from members of the public. You'll recall from the last full council meeting that it was added to the agenda of the most recent Property/H&S meeting.

Since that time:

- *I have met with BCBC's building control team. (Originally, we were advised that the internal toilets shouldn't be reopened until the external works are completed). The advice following that meeting is that the toilets can reopen so long as we protect the access route with a scaffolding-like canopy - this can be done relatively cheaply*
- *I sourced three local scaffolding companies to quote for us. One is too busy, two others didn't respond*
- *as the plan for works to the chimney stacks and roof takes shape, it now transpires scaffolding will be required at the rear of the building - which covers off the need to have scaffolding installed separately*
- *our specialist stonemason contractor is sourcing scaffolding - no timeframe as yet other than "soon" so hopefully the internal toilet will be operational within the next couple of weeks*

Members deliberated that any announcements of this kind should come from Maesteg Town Council in the form of a press release and placed on MTC website before going onto individual councillors social media as MTC work as a team to promote the work of the town council. Due to the lack of members seeing their councillor email before the post was put onto social media, Cllr L Thomas seconded by R Penhale-Thomas that 4 weeks notice be given before the clerk stops forwarding to private emails.

RESOLVED: As of 1st of July information will no longer be forwarded to private email accounts.

37. MINUTE 508

UPDATE ON VEHICLE HIRE FOR CMO

Members of the Property, H&S Committee have provided the following lease hire options with minimum lease:

OPTION 1

Nissan Navara Double Can Tekna 2.3dCi 190 TT (2-year lease)

10,000 miles per annum

Initial payment - £3,311.10 + VAT (total: £3,973.32)

Followed by 23 monthly payments of £367.90 + VAT (total: £8,461.70excl VAT || £10,154.04 with VAT)

Processing fee - £150.00 + VAT (£180)

Colours – Cayman Blue, Black and Metallic Grey

Example based on 9 payments upfront with 10,000 miles per annum allowance, other profiles available on request

2 Year overall cost: £11,772.80excl VAT (With VAT £14,127.36)

OPTION 2

Ford Ranger Pickup Double Cab 2.0 170ps (2-year lease)

10,000 miles per annum

Initial Rent - £1,905.24 excluding VAT (total: £2,286.29)

23 monthly payments of £317.54 excluding VAT (total: £7,303.42excl VAT
£8,764.10 with VAT)

£195 processing fee excluding VAT (total £234)

2 Year overall cost: £9,208.66excl VAT (With VAT £11,050.39)

OPTION 3

4x4 Pickup Truck – (12 month rolling contract.)

weekly rental for a Taxed Double Cab 4X4 Pickup Truck with Tow Bar is £150.00
Excluding VAT.

MTC sign for vehicle can be arranged also

No mention of an upfront payment

12 Month overall cost - £600/month £7200/year excl VAT. £720/month £8,640/year
with VAT

Members discussed the three options, Cllr P Jenkins proposed, seconded by R
Penhale-Thomas, to proceed with option 2 as this is the most cost effective.

RESOLVED: Council agreed to proceed with Option 2

38. MINUTE 509

UPDATE ON EQUIPMENT FOR CMO

Clerk contacted current ROW contractor who has agreed that the equipment can be
stored at his facility until a suitable Heol Ty Gwyn unit is sourced.

Initial equipment of brush cutter, leaf blower visor with ear muffs, goggles and fuel
cans ordered 14/05/2021.

RESOLVED: to note the information

39. LIST OF PAYMENTS FOR THE MONTH OF May 2021

RESOLVED:

That the tables of **Expenditure (£11,397.89)**, **Income (£2,162.03)** during the month
of May 2021; copies of which had been circulated to Members, which included the
DD payments, Faster Online Payments and Bank Reconciliation be accepted,
confirmed and signed by the Mayor.

Members were also provided a **list of payments to be made in June 2021.**

A copy of the Receipts and Payments Account was also provided for Councillors which include expenditure against the budget and the budget remaining. An income analysis was also provided.

A copy of an estimate of work was provided by the ROW contractor for work on footpath 42 to infill holes on the path caused by weather damage. This estimate was agreed.

Members requested that projected spend is included on the receipts and payments account to which the clerk advised that this had already been done.

CORRESPONDENCE

40. COVID-19 SPECIFIC UPDATES & MEDIA UPDATES

Emailed to all Councillors for information:

- BCBC Media Updates
- Welsh Government

RESOLVED: to note the information

41. NEWSLETTERS / FLYERS

Emailed to all Councillors for information:

- SSCE CYMRU SERVICE FAMILY GUIDE (Supporting Service Children in Education Wales)

RESOLVED: to note the information

42. REQUEST FOR GRIT BINS AT VARIOUS LOCATION IN MAESTEG

Following an email to BCBC 26/03/2021 advising that MTC would like to purchase grit bins in all 4 Wards, BCBC have advised that “*whilst you have provided specific streets we will need to know where in the streets you wish to site the units.*”

Once this has been confirmed you will need to speak to the property owners concerned to ensure there are no issues with the unit being installed at the locations you have suggested.

It is our experience that despite the benefits of the such units, residents do not always wish to have them outside their property. As such discussions with the adjacent property or landowner is essential”

Email forwarded to all Councillors and awaiting further installation instructions. Clerk advised to date a number of locations had been received and it was agreed that outstanding locations be sent to individual ward members for advice.

RESOLVED: Clerk to email councillors separately by ward to discuss ongoing plans for grit bin locations.

43. SUMMER DISPLAY QUOTE SUMMER PLANTING SCHEME

Quote received for the Summer Planting Scheme:

FLOWER BED

Preparation and planting of flower beds in Garn Rd along with maintenance throughout the Summer.

Total for works = £530

STREET PLANTERS

Preparation and planting of eleven street planters with winter bedding along with maintenance throughout the Summer.

Total for works = £780

TOTAL COST: £1,310.00

Members agreed to the above quote. Clerk to contact the contractor.

RESOLVED: Clerk to contact the contractor.

44. ROW AGENCY AGREEMENT PAYMENT

Email received advising that from 2021-22 the BCBC ROW Agency Agreement payment will increase from £44 per km to £59 per km.

RESOLVED: to note the information

45. SPECIAL FAMILIES TOWN HUB

Telephone call received from Special Families who are requesting to utilise 2 of the upstairs office rooms with occasional use of the 3rd room to be used for appointments only until restrictions are lifted. They are anticipating to use the rooms twice a week initially and then to increase to 5 days per week. Would like clarification on times they are able to use the offices, whether this would be limited to Clerks hours or if keys could be provided.

Members felt that with the addition of Covid19 restrictions MTC needs to be careful about giving keys out to organisations as MTC are responsible for the building and COVID19 compliance.

RESOLVED: SF can use rooms during Clerks working hours during restrictive times due to pandemic due to nature of Council being responsible for safety.

46. GAS SAFETY CERTIFICATE

Gas safety check was carried out on Tuesday 18th May 2021 on both boilers whereby they both passed however, the 2nd boiler located nearest the fire exit has a

small water leak – this is ok at the moment but should this leak increase then the boiler would fail its gas safety. Additionally, the boiler needs a new thermal cupola which will be done when a part can be sourced.

The gas safety engineer also advised that the boilers are very outdated and sourcing parts for them is becoming increasingly difficult. They are working fine at the moment but Council should be mindful that they could potentially breakdown at any moment and that forward planning of new boilers would be recommended.

Members queried if the BCBC heritage officer had been contacted about what we can or cannot do with regards to the heating. The chair of property/ H&S advised that MTC has a constructive relationship with the heritage officer and will agenda this for a future committee meeting whereby the heritage officer would be invited.

RESOLVED: Clerk to agenderise this for future committee meeting.

47. NEW FLAG FOR COUNCIL OFFICE

Email received from Cllr AR Davies - The recent sharing of the Welsh flag that occupies the council office flag pole on social media has shown it to be in an absolutely terrible and unrecognisable state. It is torn and ripped and bares little resemblance to Y Ddraig Goch that we are proud to have represent our nation. Therefore, I am requesting that we arrange the removal of the current Welsh flag and replace it with a new Welsh flag, covering any costs which it will incur.

Deputy Clerk has sourced the following costs for a replacement 6ft x 4ft flag; however, it must be noted that the websites advise that the flag if kept outside continually will only last 6 months (copies of the options including photographs provided to all Cllrs)

Option 1	Option 2	Option 3
169.37 inc VAT	107.40 inc VAT	90.00 + VAT
Delivery £6.95	Delivery £2.71	Delivery £15.00
Military grade polyester	Military polyester	Endurance polyester

Members looked at all 3 options and it was unanimous that option 2 be purchased. Members conceded that one may need to be purchased on a regular basis (annually).

RESOLVED: Clerk to proceed with purchasing of Option 2.

48. SUMMARY OF KEY PROVISIONS OF THE LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021 FOR THE COMMUNITY AND TOWN COUNCIL SECTOR

Important new legislation that has been passed; some key elements include:

- 16/17-year-olds are now allowed a vote in local elections as well foreign nationals who are legally resident.
- changes to the electoral cycle of principal councils and T&CC's from four to five-year terms.
- There is a General Power of Competence in Wales which allows Community Councils some more freedom in decision making.
- There is now a permanent provision for hybrid meetings using a mixture of video links and actual attendance, sending of summons electronically is now within the law.
- Within seven days of any meeting Council has to publish key details of that meeting.
- From April 2022 T&CC's have to publish an Annual Report saying what their priorities are and what they have done in the previous year.
- From May 2022 T&CC's have to publish full training plans for both Members and staff.

Following this change in legislation the following changes have been made within Maesteg Town Council

1. Draft minutes of meetings are being placed onto the website within 7 days of the meeting.
2. The Council Chamber has been measured and can accommodate The Mayor, 8 Councillors, Clerk & Deputy Clerk for Hybrid Meetings. Clerk & Deputy Clerk have also checked that we can access the Wi-Fi from the Chamber therefore Hybrid meetings can take place, however we are unsure how the sound will be affected – see attached Chamber plan for seating layout, seats must be booked prior to the meeting.
3. The upstairs meeting room has been measured and without the use of tables it can accommodate 20 people socially distanced – see attached room plan.

Members thanked the Clerk and Deputy Clerk for measuring both the chamber and conference room. It was agreed that councillors W May and S Smith be offered first refusal for attending physical meetings. Cllr L Thomas updated members that ITCS were still sourcing the means for contacting members by telephone during Microsoft team meetings.

RESOLVED: to note the information

49. LLYNFI RIVERCARE GROUP - REQUEST TO USE MEETING ROOM

We would like to start our monthly meetings again and request the use of a room at the Council Offices on the 19th June 2021, we would ensure we are following the rules of the Welsh Government's Covid guidance regarding the safeguarding of the

people attending and of course follow your guidance regarding the use of the premises.

Permission has been granted as Cllr R Martin is a key holder, they have been advised that they ensure that all members sign the fire book, use the hand sanitiser and then someone within the group keeps track & trace records for 21 days following the meeting. There is a QR code should members wish to register themselves on the NHS app.

Other key points to remember:

1. No fire alarms are scheduled for the weekends so if it does go off, please can you all make your way out of the building and ask that you as key holder makes sure the building is empty – if you pop into the office I can show you how to turn off the alarm.
2. The lift cannot be used currently due to access from outside being restricted – should you require the lift key I can provide you with one
3. If there is a fire the lift cannot be used and members need to be aware of the less able bodied that may require assistance to vacate the building.
4. Toilets are available in the basement.
5. Should you use the kitchen it is the responsibility of the group to clean up afterwards.

RESOLVED: Council agreed use of building to the Rivercare Group

50. COMMERCIAL STREET, MAESTEG -STREET PLANTING AND REINSTATEMENT WORKS

The above improvement works will commence on Monday 24th May with an anticipated duration of 5 weeks.

As part of this Welsh Government funded Green Infrastructure initiative, works will include, the replacement of failed trees with suitable species and the installation of suitable tree pit systems, limited carriageway excavation and reinstatement plus remedial arboriculture work for those trees retained.

During this time, a certain amount of disruption is likely to occur, however every effort will be made to keep this to a minimum.

RESOLVED: to note the information

51. Y BRYN ONSHORE WINDFARM - CORIOLIS ENERGY

Invitation for Council to attend an online ‘Project Forum’ for stakeholders on 8th June, which will provide an introduction to the Project (for those who we’ve not already met), and run through various key aspects, plus things like community ownership/benefit and supply chain opportunities

RESOLVED: Cllr A James would like to attend.

52. BRIDGEND REPLACEMENT LOCAL DEVELOPMENT PLAN - DEPOSIT DRAFT STATUTORY PUBLIC CONSULTATION: 1ST JUNE 2021 TO 27TH JULY 2021

Email with the information sent to all Cllrs 01/06/2021. The draft statutory public consultations will run from 1st June until 27th July and all copies of the consultation documents are on the BCBC website and any comments need to be submitted by 5pm on the 27th July 2021.

RESOLVED: to note the information

53. AGENDA ITEM 9 – REQUEST FOR SIGNAGE – BRODAWEL

Request received from Cllr P Jenkins to consider a sign to the effect **caution children playing** at entrance to Brodawel, having seen a large number both of young children playing particularly at lower end of site no's 6 to 12 and rear of no's 13 to 20, plus increase in other traffic i.e. deliveries of all kind and scrap metal collectors. I appreciate that most young children are in school 9 until 3 Mon Friday, but along with good weather and longer days plus school holidays they play in a narrow area around their homes. Traffic from non-residents approaching the bend are driving too fast.

This request was taken to Full Council 04/05/2021 and it was agreed that as Cllr P Jenkins was unable to attend the meeting it was requested that this request is deferred to the next meeting whereby costings for signage can be obtained.

Clerk has contacted BCBC for advice about placing signs on the public highway and to cost these signs and response is as followed;

Response from BCBC:

It is highly regrettable that no matter what the speed limit on a road is unfortunately you will always have a small number of drivers who drive at inappropriate speeds. It is also becoming apparent that the problem with drivers travelling at speeds above the posted speed limit or in an inappropriate manner is an ever increasing one throughout England and Wales. The rational for this appears to be that drivers are becoming more aware of the fact that Police Forces have drastically reduced the numbers of dedicated Roads Policing Officers and as a result the chances of a driver being caught has reduced.

As enforcement of inappropriate and excessive speed is a matter that has to be dealt with by the Police and Gosafe and does not fall under the remit of the council, we would ask that if any residents have concerns that they report it to their Neighbourhood Policing Team or via the telephone on 101 for the Police or by reporting the complaint to the Gosafe Camera Partnership for them to take action against any offending drivers.

With regards to the high volumes of traffic using Brodawel, this is not a matter that the council can control, as any individuals who pay tax legally have the right to be on the road and therefore no action can be taken to prevent this.

Moving onto your request for additional information regarding signage, there is no such sign as ‘Caution Children Playing’ only warning signs of children crossing the road which can only be played by a school or playground. Additionally, warning of pedestrians walking in the road can only be placed in road which does not have a footway.

We trust the above information is of assistance.

Cllr Jenkins thanked council for allowing this item to be agenderised. However, following the response from BCBC he rescinded the request.

RESOLVED: to note the information

**54. AGENDA ITEM 10
TO DISCUSS IRP PAYMENTS AND REPORT**

Members were provided with the IRP report relating to payments for members of community and town councils whereby the clerk highlighted table 9 of the report and requested clarification on decisions required by councils.

Members deliberated each determination with outcomes seen in the below table.

Determination 43

- Cllr K Edwards **proposed**, seconded by Cllrs P Jenkins/L Thomas, that one senior salary to the chair of finance is provided.
- Cllr P Davies requested an **amendment** and was seconded by Cllr P White that two senior salaries are provided to the Mayor and the Chair of Finance.

Members voted on the amendment that MTC pay two senior salaries. One to the chair of finance and the other to the mayor with the following vote.

Name	Vote	Name	Vote
Cllr R Collins	For	Cllr R Martin	Against
Cllr AR Davies	Abstain	Cllr R Penhale-Thomas	Against
Cllr P Davies	For	Cllr C Reeves	For
Cllr K Edwards	Against	Cllr L Thomas	Against
Cllr A James	For	Cllr P White	For
Cllr P Jenkins	Against	Cllr I Williams	Against

Results:

Abstain - 1

Against - 6

For - 5

Following the above vote the amendment fell and the proposal stands.

RESOLVED: the following Council Decisions be applied:

Determination Number	Is a decision required by council?	Council Decision
42 All community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses.	No - the payment of £150 is mandated for every member unless they advise the appropriate officer that they do not want to take it in writing.	Not needed as this is mandated for every councillor.
43 Community and town councils in Group A must make available an annual payment of £500 each to a minimum of 1 and a maximum of 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses.	Yes - a council must decide how many payments of £500 it will make - to between 1 and 5 members.	It was agreed 1 senior salary to be paid to the chair of finance.
45 Community and town councils can make payments to each of their members in respect of travel costs for attending approved duties.	Yes - the payment of travel costs is optional.	Council agreed to pay travel costs.
46 If a community or town council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of subsistence expenses to its members.	Yes - the payment of overnight subsistence expenses is optional.	Council agreed to pay overnight subsistence expenses
47 Community and town councils can pay financial loss compensation to each of their members, where such loss has actually	Yes - the payment of financial loss allowance is optional.	Council agreed to discuss each application on its merit.

occurred, for attending approved duties.		
48 Community and town councils can provide a payment to the mayor or chair of the council up to a maximum of £1,500.	Yes -the payment to a Civic Head is optional.	Council agreed to pay the mayor £1500 in two payments.
49 Community and town councils can provide a payment to the deputy mayor or deputy chair of the council up to a maximum amount of £500.	Yes -the payment to a Deputy Civic Head is optional.	Council agreed not to provide a payment to the deputy mayor.
50 Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader or Executive Member) cannot receive any payment from any community or town council, other than travel and subsistence expenses and contribution towards costs of care and personal assistance.	No - Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader or Executive Member) can only receive travel and subsistence expenses and contribution towards costs of care and personal assistance; if they are eligible to claim, and wish to do so.	No decision required.

**55. AGENDA ITEM 11
REQUEST FOR BUSINESS CARDS – MAYOR & DEPUTY MAYOR**

Request received from the Mayor and Deputy Mayor for business cards.
These can be sourced online at an approximate cost of £11 per 250 + £4.95 p&p

Members deliberated the use of business cards and that many other councils provide business cards to members. It was agreed that all MTC members should be offered the provision of business cards. However, BCBC members declined this offer as they are already provided by BCBC. In addition to this it was also agreed to progress with photo ID cards to those members who request them.

RESOLVED: Council to offer photo ID and business cards to members who require them.

**56. FINANCIAL APPLICATIONS
Maesteg Celtic Cricket Club**

Request for funding towards materials for the probation service payback to enhance Garth Welfare Park. Original letter was emailed to councillors on 1st June 2021.

Members discussed the request and other issues surrounding Garth Park where it is becoming a hotspot for ASB/vandalism/destruction of property. Members felt that the request for funding was more for the benefit of the park and public and not for the sporting benefit of the club. Members unanimously agreed to fund the £500 request however deliberated whether a copy of their current accounts was necessary before processing the payment. It was agreed to provide a grant of £500 on condition that receipts of work are provided.

RESOLVED: Council donate the sum of £500 under Section 137 of the Local Government Act (as amended) on the condition that copies of receipts are provided.

57. DELEGATES REPORT

1. CLIMATE EMERGENCY – 2030 DECARBONISATION AGENDA UPDATE

Background -Welsh Government (WG) declared a Climate Emergency in April 2019 and set out its priorities to address change for Wales to build resilience. In July 2020, the Welsh Government committed to achieving a net zero carbon public sector in Wales by 2030. This commitment includes the public sector in its entirety, including Town and Community Councils. The Council cannot achieve its decarbonisation goal alone and we will engage widely with partners for sharing experience, knowledge, and delivering on our aims. Our draft action plan will be shared widely for consultation so that members of the public, civil society, and all stakeholders have an opportunity to shape our work.

Well-being of Future Generations (Wales) Act 2015 implications - Setting the Carbon Neutral Bridgend Council 2030 strategy and action plan pathway is a positive step in regard to the Council's role in complying with the Well-being of Future Generations (Wales) Act 2015. A clear pathway to decarbonisation demonstrates BCBC taking a positive, proactive leadership role within the decarbonisation agenda in Wales which will ensure that the significant environmental, social and economic opportunities will be captured for Bridgend as well as the authority being able to demonstrate its compliance with national carbon reduction targets. Our engagement with Town and Community Councils will help provide a shared level of high ambition and ensure that our approaches are coordinated for maximum societal benefit.

In terms of meeting the 5 ways of working within the Act a “Bridgend 2030” Decarbonisation strategy and our engagement with Town and Community Councils will provide the following:-

1. Long Term: A decarbonisation strategy and action plan will provide the pathway for Bridgend County to develop a decarbonised set of enhancements that meet the Welsh 2030 decarbonisation targets. Our engagement with Town and Community

Councils will help us to reach our shared ambition for making early emissions reductions which are critical for long term climate stability.

2. Prevention: The decarbonisation strategy and action plan are premised on fully realising BCBC's contribution to preventing the worst excesses of climate change. Likewise, our engagement with Town and Community Councils will facilitate their action to take preventative steps.

3. Integration: A decarbonisation strategy and action plan offers an opportunity to work with a wide range of partners, including Town and Community Councils, to ensure that effort is coordinated and that resources are used effectively.

4. Collaboration: Working with and through our own staff as well as multiple external stakeholders, collaboration is critical to achieving our shared decarbonisation goals.

5. Involvement: Creating and delivering a decarbonisation strategy and action plan will involve working with a variety of stakeholders, including Town and Community Councils and the public we serve.

Cllr Ceri Reeves – Maesteg West

2. AWEN – MAESTEG TOWN HALL - VERBAL UPDATE

Cllr C Reeves provided a verbal update on a recent user group meeting whereby Maesteg Town Hall will be passed back to AWEN in April 2022 in readiness for the refit and it is anticipated that events will recommence from Autumn 2022.

RESOLUTION: to note the information

58. PLANNING

Cllrs R Collins, P Davies, K Edwards, R Penhale-Thomas and P White left the meeting; therefore, took no part in the discussion on planning proposals.

The following applications had **No Objections:**

Ref: P/21/346/FUL

Applicant: Mr A Maynard

Location: 1B Garnwen Road Maesteg CF34 0EY

Proposal: Renew main roof structure and provide flat roof dormer extension to create 1st floor rooms

Case Officer: Julie Earp

Ref: P/21/365/FUL

Applicant: Mrs C Thorne

Location: 4 St Davids Court Maesteg CF34 0BF

Proposal: Detached fitness/gymnasium/store to rear garden

Case Officer: Julie Earp

Ref: P/21/371/FUL

Applicant: Mr J Jenkins

Location: 82 Ystad Celyn Maesteg CF34 9LT

Proposal: Front porch replacement and full length windows and doors to front, side and rear elevations

Case Officer: Julie Earp

Ref: P/21/377/FUL

Applicant: Mrs E Epton

Location: 24 Heol Faen Garth Maesteg CF34 0RX

Proposal: Single storey flat roof extension to rear elevation to create enlarged kitchen and utility room

Case Officer: Julie Earp

Ref: P/21/383/FUL

Applicant: Mr E Witts

Location: 116 Mill View Estate Garth Maesteg CF34 0DE

Proposal: Full length dormer extension raising roof level, ground floor extension to side, alterations to

front door and window, taking down sub-standard existing ground floor extensions

Case Officer: Julie Earp

Ref: P/21/374/FUL

Applicant: Mr P Handley

Location: 112 Yr Ysfa Maesteg CF34 9BE

Proposal: Convert existing garage into ground floor bedroom & shower room; construct utility/store room and kitchen to side elevation; install lantern roof window to existing kitchen extension; remove existing conservatory; extend crossover to allow for additional car parking

Case Officer: Julie Earp

Ref: P/21/398/FUL

Applicant: Mr A John

Location: 1 Mission Road Garth Maesteg CF34 0ND

Proposal: Remove existing rear extensions and replace with two storey rear kitchen and bedroom extension and single storey bathroom extension to rear

Case Officer: Lee Evans

The following application had **no objections**; however, the following observations were recorded; There is plenty of ground at the back and there are land drainage issues in the rear lane.

Ref: P/21/388/FUL

Applicant: Mr L Jones

Location: 9 Crown Road Garth Maesteg CF34 0LN

Proposal: Large detached garage with mono-pitched roof to land at the rear of the property

Case Officer: Euan Sexton

Members were provided with a planning objection letter for application Ref: P/21/328/FUL from a resident which will be forwarded to BCBCs planning department.

Members were provided with a pre planning application: publicity and consultation before applying for planning permission for a proposed development at Siderise (Holdings) Ltd. Copies of the proposed application and other supporting documents can be inspected online www.amityplanning.co.uk and anyone who wishes to make representations about the proposed development must complete the online form no later than Tuesday 29th June 2021. Members were keen to support the initiative.

59. PLANNING APPEALS

Members were provided with details of a planning appeal decision relating to Cwm Du Lodge, Maesteg, Bridgend, CF34 0DH whereby the appeal was allowed and the enforcement notice is quashed and planning permission is granted.

RESOLVED: To note the information.

Minutes emailed to all Councillors to Read on 2nd June 2021

**Minutes accepted at a remote meeting of the Council
held on 6th July 2021**

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Mayor