

**MAESTEG TOWN COUNCIL
COUNCIL MEETING**

Minutes of a meeting of the **Council** held remotely via Microsoft Teams and at the Council Meeting Room, Council Offices, Talbot Street, Maesteg, on **Tuesday, 6th July 2021**.

PRESENT:

COUNCILLORS:

AR Davies (Mayor)

R Collins, P Davies, A James, P Jenkins, R Lewis, R Martin, R Penhale-Thomas, C Reeves, G Thomas, L Thomas and I Williams,

Cllr W May joined the meeting but due to a family emergency had to leave the meeting.

Cllr S Smith joined the meeting, however the telephone system disconnected Cllr Smith and the Mayor tried twice to re-connect Cllr Smith but was unable connect.

APOLOGIES were received from Cllrs L Beedle, K Edwards and P White

DECLARATION OF INTEREST:

Cllrs R Collins, P Davies and R Penhale-Thomas declared an interest in items relating to Bridgend County Borough Council, including Development Control and Licensing.

Cllrs R Lewis, C Reeves and I Williams declared an interest in items that may relate to Llangynwyd Middle Community Council.

Cllr L Thomas declared an interest in items that may relate to AWEN Cultural Trust.

65. POLICE MATTERS

The Mayor welcomed Sgt Lea to the meeting and the following Crime figures were provided:

Maesteg Crime Statistics for June 2021

	Caerau / Nanty	Maesteg East	Maesteg West	Llan	Total in category
Robbery	0	0	0	0	0
Drugs	0	0	2	0	2
Dwelling burglary	1	0	0	0	1
Burglary other	2	0	0	0	2
Theft of vehicle	1	0	0	0	1

Theft from vehicle	0	0	1	0	1
All other theft	3	2	12	0	17
Damage	9	4	3	0	16
Violence against the person	27	10	15	0	52
Domestic related occurrence	7	4	3	0	14
All crime total	43	16	33	0	92
Anti-social behaviour total	10	15	12	1	38
Drink Driving	0	0	0	0	0

66. MAYORAL EVENTS

The Mayor advised that he had visited 7 couples celebrating their Golden Wedding Anniversaries, 3 residents celebrating their 100+ birthdays and had attended the re-opening of the Tenovus Cancer Charity Shop. The Mayor also thanked the Deputy Mayor for attending a golden wedding anniversary.

67. MINUTES

The Following Minutes;

- **Full Council** – 01/06/2021 – emailed to members 02/06/2021
- **RBL Sub-committee** – 21/06/2021 – emailed to members 22/06/2021
- **Extraordinary Council** – 29/06/2021 – emailed to members 01/07/2021

copies of which had been circulated to Members, were read, accepted as a true record, all recommendations agreed and signed by the Mayor.

MATTERS ARISING

68. MINUTE 30

FOOD ASSISTANCE

Caerau Social Club email checked 02/06/21. WACADA emailed 02/06/21 and reply received giving permission to post details onto council website.

RESOLVED: to note the information

69. MINUTE 33

LLYNFI WOODLAND GROUP – EXTRA BIN

Clerk emailed Llynfi Woodland Group to advise of bin that had been placed by the contractor and CMO (02/06/2021).

Response from Llynfi Woodland Group:

Our thanks to all for this. The Llynfi Woodland Group was delighted with this news and also by how well it had been cited by the team in an area that has quite outstanding views.

Diolch yn fawr!

RESOLVED: to note the information

**70. MINUTE 36
PUBLIC TOILETS**

A quote was received for scaffolding to form a canopy above the rear exit of the building to enable the disabled toilet to be re-opened for public use. The quote is a fixed price which includes 8 weeks hire. To date the architect and stonemasons have yet to provide a start date for the chimney repair works but anticipate starting in 4 weeks.

The Mayor instructed that a WhatsApp vote be used for Council approval and the vote closed 9am on 24/06/2021 with the following result:

Councillor	Vote	Councillor	Vote
L Beedle	Yes	R Penhale-Thomas	Yes
R Collins	Yes	C Reeves	Yes
AR Davies	Yes	S Smith	Yes
P Davies	Yes	G Thomas	Yes
A James	Yes	L Thomas	Yes
P Jenkins	Yes	P White	Yes
R Lewis	Yes	I Williams	Yes
R Martin	Yes		

Following the WhatsApp vote, 15 members approved the use of the canopy and the quote the scaffolding company was contacted and they have advised that the scaffolding canopy will be erected week beginning 28 June 2021. The toilet re-opened on 30th June 2021 and BCBC have agreed to open and close the door when opening and closing the market square.

Since re-opening BCBC advised that there had been complaints that there is no sanitary bin in the toilet to which the Clerk contacted 5 companies and 4 provided the below quotes:

Quote 1	Quote 2	Quote 3	Quote 4
£13.00 / month £156 / year	£14.42 / month £173 / year	£9 / month £108 / year	£7 / month £84 / year
3 or 5 year fixed price service plan		12 month contract	
13 services per year = once every 4 weeks	4 weekly services	Serviced monthly	Serviced every 4 weeks

Members discussed the quotes and agreed for the Clerk to proceed with Quote 4.

With regard to the resolution:

RESOLVED: As of 1st of July information will no longer be forwarded to private email accounts.

A number of phone calls have been received from members who are unable to access they're @maestegcouncil.org emails and their logon details have been sent again. Additionally, a few members request the right to receive emails via their personal email accounts or emails printed off and delivered to them daily.

The Mayor addressed this concern and advised that under GDPR members should be using the @maestegcouncil.org emails in order to keep themselves safe from any potential leaking of data and breaching the GDPR legislation. It was agreed that the Mayor would talk to the members having difficulties and the member who requested that emails are printed off and delivered to them.

RESOLVED:

- Clerk to contact the supplier of Quote 4 to proceed with the Sanitary Disposal Service.
- Mayor to contact members that have had difficulties
- Mayor to contact member who requested emails be printed off and delivered.

**71. MINUTE 37
UPDATE ON VEHICLE HIRE FOR CMO**

Cllr Jenkins to contact company he sourced quote from for option 2 and ask them to provide a contract. Deputy Clerk contacted the company and unfortunately, the quote had expired and the vehicle is no longer available.

Additionally, the CMO has requested that a small van would suffice as he would be able to walk the short distance that requires the 4x4 access to empty the 2 bins on the cycle track at this location. Deputy Clerk has sourced the following quotes for a small van.

	Option 1	Option 2	Option 3
	Ford Transit Connect	VW Caddy Cargo Maxi	Citroen Berlingo
Initial Payment	£2,179.17 ex VAT	£1,895.88 ex VAT	£1,727.40 ex VAT
Lease length	24 months	23 months	23 months
Monthly Payment	£242.13 ex VAT	£157.99 ex VAT	£143.95 ex VAT
Annual Mileage	8000	8000	8000
Total ex VAT	£7,990.29 ex VAT	£5,529.65 ex VAT	£5,038.28 ex VAT
Other notes		Factory order up to 20 weeks waiting time	

Members discussed the quotes and agreed that option 3 would be the best value for Maesteg Town Council.

RESOLVED: Clerk / Deputy Clerk to proceed with option 3.

72. MINUTE 42

REQUEST FOR GRIT BINS AT VARIOUS LOCATION IN MAESTEG

Wards have been emailed for locations. Once all areas agreed, a letter is to be sent to the residents located the closest to the proposed sites for permission.

Clerk advised that Caerau Ward letters had been sent to residents and to date no comments have been made. It was agreed that the Clerk concentrate on 1 ward at a time.

RESOLVED: Clerk to send residents letters to the remaining Wards and if no comments received to proceed with ordering the grit bins with BCBC.

73. MINUTE 43

SUMMER DISPLAY QUOTE SUMMER PLANTING SCHEME

Clerk emailed Rowan who advised that he will be collecting the hanging baskets from Caerau Market Garden on Sunday 6th June 2021. The street planters and Garn Rd will be planted within a couple of weeks due to being on Paternity leave.

At the time of the Council meeting the hanging baskets, street planters and Garn Road had all been completed.

RESOLVED: to note the information

74. MINUTE 45

SPECIAL FAMILIES TOWN HUB SCHEME

Deputy clerk emailed SF to advise that during restrictions they can only have use of the rooms when Clerk/Deputy Clerk are in the building. Special Families have advised that they will be bringing a PC, filing cabinet and a small sofa for the greeting / waiting area.

RESOLVED: to note the information

75. MINUTE 47

NEW FLAG FOR COUNCIL OFFICE

Deputy clerk emailed MrFlag to ask them if they can provide an invoice so we can pay through direct payment. Invoice received and flag to be installed by CMO.

RESOLVED: to note the information

76. MINUTE 55

REQUEST FOR BUSINESS CARDS – MAYOR & DEPUTY MAYOR

Emailed councillors asking who would like business cards and advised when all requests are in then we will order them. To date 3 members requested business cards and they have been ordered.

RESOLVED: to note the information

77. MINUTE 63

RECOMMENDATIONS FROM RBL MEETING

BCBC have advised that the Road Closure forms and routes need to be submitted at least 1 month before the event. BCBC have kindly supplied maps of the previous road closures for Remembrance Sunday.

RESOLVED: to note the information

78. LIST OF PAYMENTS FOR THE MONTH OF JUNE 2021

RESOLVED:

That the tables of **Expenditure (£19,984.62)**, **Income (£129.62)** during the month of June 2021; copies of which had been circulated to Members, which included the DD payments, Faster Online Payments and Bank Reconciliation be accepted, confirmed and signed by the Mayor.

A member queried 2 ROW contractor payments that has not been listed on the list of payments for June whereby the Clerk advised that one was for installing the new bin on the cycle track at the request of Council and also included work to clear the steps between Mynydd Glas to Tonna Rd, Picton St to Garnwen Tce, Uplands Drive to Garnwen Tce that was requested by the BCBC ROW Manager. The second invoice related to clearing the areas surrounding the picnic benches and log benches on the cycle track that was overgrown. Additionally, the ROW contractor had to take the CMO to the equipment supplier to collect the new CMO equipment.

Members were also provided with:

- list of payments to be made in July 2021 totalling £6,602.69
- list of VAT Quarter 1 2021/22 claim totalling £2,519.35
- A copy of the Receipts and Payments Account which includes expenditure against the budget and the budget remaining.
- An income analysis was also provided.

The Clerk also advised that there were a few invoices received that had not been placed onto the list of payments to be made in July as they were for work / quotes already agreed to in the previous months. This included CAT Grant payments, Scaffolding Canopy, ROW work to fp42. Members agreed that these payments had already been agreed and no need to be placed onto the list of payments due. Clerk also requested clarification as to the payment of the ROW Contractor as he is supplying monthly schedule of works to be done. Members agreed that the invoices could be paid when received.

CORRESPONDENCE

79. COVID-19 SPECIFIC UPDATES & MEDIA UPDATES

Emailed to all Councillors for information:

- BCBC Media Updates
- Welsh Government

RESOLVED: to note the information

80. NEWSLETTERS / FLYERS

Emailed to all Councillors for information:

- OVW Remote training sessions Jun / July 2021

RESOLVED: to note the information

81. COVID-19 SPECIFIC UPDATES & MEDIA UPDATES

Emailed to all Councillors for information:

- BCBC Media Updates
- Welsh Government

RESOLVED: to note the information

82. NEWSLETTERS / FLYERS

Emailed to all Councillors for information:

- OVW Remote training sessions June / July 2021
- Hartshorn House Newsletter
- Law Commission's consultation on Regulating Coal Tip Safety in Wales - Public event Poster

RESOLVED: to note the information

83. THANKYOU CARD RECEIVED

Thankyou card received from Mr & Mrs J O'Brien.

RESOLVED: to note the information

84. THANKYOU RECEIVED FROM NSPCC CYMRU/WALES

You will be making a real difference and also giving a very important gift to children at risk – the chance to live their lives free from abuse and fear, and help us to keep children safe from abuse and neglect across Wales.

RESOLVED: to note the information

85. ADDITIONAL LOCATION FOR DOG BAGS

Request from MAWS Charity bookshop to become an additional collection point for residents to collect dog poo bags in the Town Centre. Clerk emailed the request to Members who were in support of this request.

RESOLVED: to note the information

86. BRIDGEND COUNTY BOROUGH COUNCIL (BRYN CELYN, CWMFELIN) (TEMPORARY TRAFFIC ORDER) ORDER 2021

NOTICE IS HEREBY GIVEN that the Council as the Highway Authority for Cwmfelin in exercise of its powers under Section 14(1) of the Road Traffic Regulation Act 1984 (as amended) intends in not less than 7 days from the date of this Notice to make an Order which will temporarily introduce the restriction set out in the schedule below. The Order is necessary due to insufficient width of carriageway to maintain vehicular access during replacement of telecommunication poles and is in the interest of public safety. The Order will come into force on **24/06/2021** and it is anticipated will be operative from 09:30 to 15:00 on 24/06/2021 or until such time as the works are completed, and will continue in force for a maximum period of 18 months.

Schedule

1. No person shall cause any vehicle to proceed in Bryn Celyn, Cwmfelin from its junction with Llan Road in a north westerly direction for approximately 200 metres

The restriction shall however only apply at such time and to such extent as shall from time to time be indicated by traffic signs prescribed by The Traffic Signs Regulations and General Directions 2016.

The alternative route is via Llan Road, Llwydarth Road, Bethania Street, Garn Road, Alma Road, Bryn Celyn and reverse in opposite direction. Access will be maintained for pedestrians and emergency vehicles.

RESOLVED: to note the information

87. REFERRALS

- Potholes:
Castle Street,

Alfred Street

Response: To date no response received

- Overgrowth overhanging footpath between Crown Road and Crown Rise
Response: Thank you for the information this has been reported to the relevant department who will investigate the matter.

- Weeds throughout the valley next to boundary walls

Response: To date no response received

Members advised that weed spraying was kept to a strict timetable and that areas within Maesteg East had been done last week.

RESOLVED: to note the information

88. BRIDLEWAY 46 MAESTEG: EMERGENCY TEMPORARY CLOSURE

The closure will be in force from the **05/07/2021** for a maximum period of 21 days.

The restriction is necessary in the interest of public safety following a recent inspection of the bridleway which revealed that the surface of the route had been severely eroded resulting in a risk to users of it. This has meant that a section of the bridleway is unsafe for the public to use and an emergency closure is needed to protect the public and to enable further investigation, design work and repairs to be undertaken.

The alternative route for pedestrians travelling in a southerly direction is via Bridleway 46 Maesteg, Footpath 46B Maesteg, the maintainable highway from Gelly Eleanor to Llan Road, Footpath 16 Llangynwyd Middle and Footpath 46C Maesteg and vice versa when travelling in a northerly direction. There is no alternative route for equestrians and cyclists.

Clerk requested whether these temporary closures should be placed onto the website for information.

RESOLVED: Deputy Clerk to upload the Emergency Temporary Closure to the website for information

89. AGENDA ITEM 9 –

ID CARD REQUEST FROM DEPUTY MAYOR

The Deputy Mayor raised the request for ID Cards as it was agreed 4 years ago and nothing had been done. Members welcomed the idea and advised that BCBC Members already had ID cards that supersede Town Council ones and therefore do not require them. It was agreed that Members who would like an ID Card contact the Clerk for them to be sourced.

RESOLVED: Members to advise if they require an ID card.

90. FINANCIAL APPLICATIONS

Clerk advised that there had been no requests in June 2021.

RESOLVED: to note the information

91. DELEGATES REPORT
OVW AGM - VERBAL UPDATE

Cllr C Reeves provided a verbal update on a recent OVW AGM whereby they were presented with/advised:

- a report from Cwm Taff Morgannwg Health Board
- it is illegal for T&CC's to remove the remote attendance provision to the public – a number of T&CC's do not allow remote attendance to the public
- Carbon Neutral plan
- CAT progress in other areas.

Members thanked Cllr Reeves and queried whether the Communications Committee need to meet to discuss the availability of remote attendance from the Chamber. Clerk advised that by moving one of the TP-Linc WiFi boxes the WiFi can be accessed in the Chamber but had not tested a hybrid meeting and equipment needed. It was agreed that the Communications Committee should meet to discuss / test.

RESOLUTION: Clerk to arrange a Communication Committee meeting.

92. PLANNING

Cllrs R Collins, P Davies and R Penhale-Thomas left the meeting; therefore, took no part in the discussion on planning proposals.

The following applications had **No Objections:**

Ref: P/21/424/FUL
Applicant: Mr M Seaward
Location: 20 Duffrynmadog Maesteg CF34 0BE
Proposal: Single/two storey flat roof extension to rear, incorporating balcony area and steel external staircase
Case Officer: Euan Sexton

Ref: P/21/433/FUL
Applicant: M r N Carter
Location: 25 Harvey Street Maesteg CF34 0AE
Proposal: Two storey/first floor rear extension
Case Officer: Julie Earp

Ref: P/21/401/FUL
Applicant: Mr J Pitman
Location: 238 Bridgend Road Maesteg CF34 0NL
Proposal: Remove existing rear structures and replace with two storey rear extension - ground floor kitchen/utility/bathroom with raised patio/steps and first floor bedroom with balcony
Case Officer: Julie Earp

Ref: P/21/454/FUL
Applicant: Howells
Location: 47 Cemetery Road Maesteg CF34 0LW
Proposal: Removal of existing raised steel terrace, steps and balustrade and erection of new side extension to upper ground floor level with garden storage underneath, construction of retaining wall and general landscaping
Case Officer: Hayley Kemp

Ref: P/21/430/FUL
Applicant: Mr M Lonergan
Location: 60 Fairfield Avenue Maesteg CF34 9LW
Proposal: Pitched roof dormers to front and rear
Case Officer: Julie Earp

Ref: P/21/461/FUL
Applicant: A & S Developments
Location: 22 Ewenny Road Maesteg CF34 9TR
Proposal: Demolish existing lean-to; construct single storey rear extension to provide kitchen, utility room and bathroom
Case Officer: Julie Earp

Ref: P/21/499/FUL
Applicant: Mr D Budge
Location: 8 Heol Dyfed Maesteg CF34 0PJ
Proposal: Two storey rear and single storey side extensions
Case Officer: Julie Earp

Ref: P/21/522/FUL
Applicant: Mr L Shearan
Location: 17 Nantyyffyllon Terrace Maesteg CF34 0HF
Proposal: Detached garage to rear of property
Case Officer: Julie Earp

Ref: P/21/543/FUL
Applicant: Neath College
Location: Unit 7 Spelter Industrial Estate Caerau Maesteg CF34 0TY
Proposal: Proposed re-roof of existing, new roller shutter door & entrance ramp to side & new disabled access ramp to front
Case Officer: Julie Earp

Ref: P/21/557/FUL
Applicant: Mr Z Howells
Location: 53 Brynllwarch Maesteg CF34 9NB
Proposal: Two storey side extension; single storey front extension; create parking area to front

Case Officer: Julie Earp

Ref: P/21/505/FUL

Applicant: Mrs Martin

Location: 37 Princess Street Maesteg CF34 9BD

Proposal: Single storey extension to wrap around existing two storey extension on rear elevation to create enlarged kitchen/diner and w.c.

Case Officer: Julie Earp

Ref: P/21/547/RLX

Applicant: Aroc Developments

Location: Land at Nantfyllon RFC Blossie Street Maesteg CF34 0BU

Proposal: Vary the standard time condition on P/14/390/FUL (residential development for 36 houses and retain existing house at 62a Picton Street) to extend the consent for a further 5 years

Case Officer: Lee Evans

Ref: P/21/545/FUL

Applicant: Mr C Ronan

Location: 13 Heol y Llwyni Maesteg CF34 0DJ

Proposal: New detached garage

Case Officer: Julie Earp

Members **Supported** the following application:

Ref: P/21/479/FUL

Applicant: Mr G Rees

Location: 3b Picton Street Maesteg CF34 0EW

Proposal: Renewal of shop front with removal of bay window to front elevation and provide flush window; provision of windows to 1st floor rear elevations

Case Officer: Lee Evans

Members **Objected** to the following application due to the historical issued previously raised with BCBC and the breach of planning. Members also raised many concerns with: access, parking, water run off not going to the sewer but via a soakaway and there are many complaints from residents.

Ref: P/21/512/FUL

Applicant: Mr N Guild

Location: Hyfrydol House Turberville Street Maesteg CF34 0LP

Proposal: Change of use of detached annex to one bedroom dormer bungalow; creation of parking space with new vehicular access (Cemetery Road)

Case Officer: Lee Evans

Members **Objected** to the following application due to loss of a retail premises.

Ref: P/21/531/FUL
Applicant: Fleissig Property Investments Ltd
Location: 23 Talbot Street Maesteg CF34 9BW
Proposal: Change of use to convert ground floor in part into a 1 bedroom self contained flat; provide new access to flats via front elevation
Case Officer: Hayley Kemp

93. PLANNING APPEALS

Members were provided with details of a planning appeal for 10 Caerau Road (P/20/859/FUL) whereby the planning application was refused for the following reason/s:

The proposed hot food take-away, by reason of its location and form, would result in an increase in short term on-street parking along Caerau Road to the detriment of highway and pedestrian safety and the free flow of traffic in the vicinity of the site, contrary to Policy SP2 of the Bridgend County Borough Council Local Development Plan 2013 and advice contained within SPG17: Parking Standards and Planning Policy Wales (Edition 11, Feb. 2021).

Members agreed with BCBC Planning department decision as it contained all previous observation Maesteg Town Council had provided.

RESOLVED: To note the information.

Minutes emailed to all Councillors to Read on 8th July 2021

**Minutes accepted at a remote meeting of the Council
held on 3rd August 2021**

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Mayor