

CYNGOR TREF MAESTEG

Swyddfeydd y Cyngor
Stryd Talbot
Maesteg CF34 9BY

Teleffon: 01656 732631
Ebost: clerk@maestegcouncil.org



MAESTEG TOWN COUNCIL

Council Offices
Talbot Street
Maesteg CF34 9BY

Telephone: 01656 732631
Email: clerk@maestegcouncil.org

04/08/2021

**To Members of the Finance Committee - G Thomas (Chair)
AR Davies, K Edwards, A James, R Martin, R Penhale -Thomas and L Thomas**

Dear Councillor,

You are summoned to attend a **hybrid meeting of the Finance Committee** to be held in the Council Chamber and **remotely (for the Mayor) via Microsoft TEAMS** on **TUESDAY, 10th AUGUST 2021 at 6.30pm.**

Yours sincerely

Sian Teisar
Clerk to the Council

AGENDA

- 1. To receive apologies & Declaration of Interest.**
- 2. Authority to commit and separation of duties.**
 - i) Review of Authorised Signatories
 - ii) We need to get some trust back in our operation and the RFO – to do that we need robust procedures that we stick to but we can't micromanage things – how do we do that.
- 3. Governance structure**
 - i) How will the accounting process be managed - reconcile of accounts, budget review, monthly report to council?
 - ii) Formal Finance committee budget reviews (1 per quarter?)
 - iii) Internal audit - and councillor peer review.
- 4. S137 Policy**
- 5. Any other items relating to Finance**

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