

**MAESTEG TOWN COUNCIL
COUNCIL MEETING**

Minutes of a meeting of the **STANDING ORDERS COMMITTEE** held remotely via Microsoft Teams and at the Council Meeting Room, Council Offices, Talbot Street, Maesteg, on **Tuesday, 9th August 2021**.

PRESENT:

COUNCILLORS: **I WILLIAMS (CHAIR)**
R Martin and S Smith,

APOLOGIES from Cllr L Beedle

DECLARATION OF INTEREST:

136. **TO REVIEW MAESTEG TOWN COUNCIL STANDING ORDERS AND COMPARE WITH THE NALC MODEL STANDING ORDERS**

Members had been provided with copies of MTC Standing Orders (ratified May 2018) and NALC Model Standing Orders prior to the meeting.

Members went through the current Maesteg Town Council Standing Orders and then began going through the NALC Model Standing Orders. It was noted that the NALC Model Standing Orders contain all the legal and statutory requirements and are highlighted within the body of the document in bold and it is recommended that Councils adopt them without changing them or their meaning. Model standing orders not in bold are designed to help councils operate effectively but they do not contain statutory requirements so they may be adopted as drafted or amended to suit a council's needs. It is NALC's view that all model standing orders will generally be suitable for councils. Within the NALC's model standing orders are areas where it is for individual Council's to enter information.

It was **agreed to recommend** to Council that the NALC's model standing orders are used to produce new Standing Orders specific for Maesteg Town Council. Members then started to go through the NALC model standing orders and add the relevant information. Unfortunately, during this time, Cllr S Smith lost connection to the meeting and due to the meeting no longer being quorate the Chair and Clerk advised that another meeting would be needed to complete the Standing Orders.

It was agreed to meet on Tuesday 31st August 2021 at 6:30pm.

The meeting ceased at page 19 section 14. Code of Conduct Complaints.

Minutes emailed to all Councillors to Read on 11th August 2021

**Minutes accepted at a remote meeting of the Council
held on 7th September 2021**

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Mayor