



Minutes of a HYBRID meeting of the **POLICY COMMITTEE** held at the Council Chamber, Council Offices, Talbot Street, Maesteg and remotely via Microsoft Teams and, on **Tuesday, 18th June 2024**

PRESENT: Clerk
COUNCILLORS R Martin (Chair)
IN PERSON: C Knight, and R Penhale-Thomas
ONLINE: None
APOLOGIES: R Lewis
NO APOLOGIES: R Collins

DECLARATION OF INTEREST: NONE

70. TO READ, APPROVE/CREATE THE FOLLOWING POLICIES RECEIVED FROM OVW:

Members read and agreed to recommend adopting the below model policies from OVW with the exception of i) Welsh Language Policy which requires further investigation.

- a) Alcohol, Drugs and Substance Misuse Policy
- b) Anti-Fraud and Corruption Policy
- c) Model Complaints Policy – this needs to be created using the model complaints policy.
- d) Model local resolution protocol
- e) Control of Substances Hazardous to Health Policy
- f) Dignity at Work Policy
- g) Scheme of Delegation Policy
- h) Social Media Policy
- i) Welsh Language Policy

71. TO CREATE A WARD FUND POLICY

Members read and agreed to recommend adopting the attached Ward Fund policy.

72. TO CREATE A TRAINING POLICY

Clerk advised that during the CiLCA training it was advised that all T&CC's should have a training policy following the 2021 Local Government and Elections (Wales) Act and not only the record of training (which is updated sporadically and placed onto the website)

Members read and agreed to recommend adopting the attached Training policy.

73. RCOMMENDATIONS

- 1) Members read and agreed to recommend adopting the below model policies from OVW
 - a) Alcohol, Drugs and Substance Misuse Policy
 - b) Anti-Fraud and Corruption Policy
 - c) Model Complaints Policy – this needs to be created using the model complaints policy.
 - d) Model local resolution protocol
 - e) Control of Substances Hazardous to Health Policy
 - f) Dignity at Work Policy
 - g) Scheme of Delegation Policy
 - h) Social Media Policy

- 2) The Welsh Language Policy is investigated further

- 3) The WARD Fund Policy is adopted

- 4) The Training Policy is adopted

**Minutes emailed to all Councillors to Read on 19th June 2024
Read and accepted at a remote meeting of the Council held on 2nd July 2024**

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Mayor