

MAESTEG TOWN COUNCIL

Ward Fund Policy

The Town Council budgets £5,000.00 per Ward to fund local projects that have in the past included:

- additional Christmas lighting
- hanging baskets
- floral planters
- purchasing litter picking equipment
- benches

There has been confusion as to the procedure for using the Ward funds and the Policy Committee have been tasked with preparing a policy and procedure.

Council agree that any spend must be authorised by Full Council and any contracts / purchases are made via the Clerk/Deputy Clerk.

Projects must be costed and agreed by a majority of the ward members before bringing to Full Council for authorising i.e. there must be a minimum of:

Caerau Ward	3 of 4 members must agree to the spend
Maesteg East	3 of 5 members must agree to the spend
Maesteg West	3 of 5 members must agree to the spend
Nantyllyn	2 of 3 members must agree to the spend

Once the majority of Ward members have agreed, the fully costed project is to be presented at Full Council for authorising. Once authorised by Full Council the Clerk / Deputy Clerk is to purchase / order the requested spend.

At the AGM (21/05/2024) it was agreed that the Ward Funds would have delegated powers to spend their budgets.

All projects are to be presented to full council the quotes are agreed and minuted, therefore payment can then be made once invoices are received without being taken back to full council for re-authorising.

This policy was reviewed by the Policy committee on 18/06/2024

Policy Accepted and adopted by a Hybrid meeting of the Council held on 02/07/2024

.....
Mayor

Review Date: To be reviewed every 5 years unless any issues arise.