



Minutes of a HYBRID meeting of the **EXTRAORDINARY COUNCIL** held at the Council Chamber, Council Offices, Talbot Street, Maesteg and remotely via Microsoft Teams and, on **Tuesday, 10th December 2024**

PRESENT: Clerk

COUNCILLORS

IN PERSON: C Davies (Mayor)
C Knight, A LeGeyt, G Williams and I Williams

ONLINE: AR Davies, K Duggan, R Martin and L Thomas

APOLOGIES: F Abedalkarim, P Davies, P Jenkins, R Lewis, R Penhale-Thomas
M Rowlands and G Thomas

NO APOLOGIES: R Collins

DECLARATION OF INTEREST: None received

349. TO DISCUSS THE COSTS FROM PRODUCTION 78 TO ADD 6 HOURS ONTO REMAINING SANTA'S GROTTA SESSIONS FOR THOSE THAT MISSED OUT DUE TO THE EXTREME WEATHER CANCELLING 7TH DECEMBER 2024

Members were provided with the below quote from Production 78 for an additional 6 hours i.e. an additional 1.5 hours added onto each of the remaining grotto sessions to accommodate those that missed out when the grotto was cancelled due to the extreme weather on Saturday 7th December 2024, it was also noted that Production 78 had given a £200 discount off the original quote making it £823.00 + VAT.

Name	Type	Quantity	Price	Discount	Total
Santa Claus (Actor)	Service	1 x 1	520.00		520.00
Additional 1 hour 30 minutes on the 14th, 15th, 21st and 22nd of December.					
Crew	Service	1 x 6 Hours	114.00		114.00
To oversee the production elements/dressing during opening hours, along with removal and lock-up each day. And act as "Elf" to assist with the queue and Santa. (Additional 1 hour 30 minutes on the 14th, 15th, 21st and 22nd of December).					
Crew	Service	1 x 6 Hours	114.00		114.00
Additional crew member assigned to Letter writing Workshop. (Additional 1 hour 30 minutes on the 14th, 15th, 21st and 22nd of December).					
Total for Staffing:					£748.00

Ticket Management and Support

Technical Support (For Tickets)	Service	1 x 1	75.00		75.00
Cost includes 2x hours Production 78 to contact customers and rebook tickets through TicketSource					
Total for Ticket Management and Support:					£75.00

Rental charges	£0.00	Charge total	£823.00
Sale charges	£0.00	Tax total	£164.60
Service charges	£823.00	Charge and tax total	£987.60

Member discussed the quote with the following comments:

- Is there event insurance?
- Do we as a Council want those children to miss out?
- Costs seem exorbitant

Members asked for the costs per day in the initial quote for the grotto to see if these costs are inline with the original costs. Clerk went and fetched the original quote and invoice and advised that the staffing costs were:

Santa	£6,720.00
Crew	£1,316.70
Crew	£997.50
Staffing total	£9,034.20
Cost per day	£1,129.28

Clerk also advised members that other events that had been cancelled over the weekend also needed paying although some companies had given a slight discount for cancelling.

Following this information Cllr L Thomas **proposed**, seconded by G Williams to accept the quote.

Members requested that Council need to look into cancellation insurance and to ask our insurance company how much this would cost.

RESOLVED: To proceed with the additional hours and to accept the quote.

**Minutes emailed to all Councillors to Read on 10th December 2024
Read and accepted at a remote meeting of the Council held on 14th January 2025**

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Mayor