



MTC WARM HUB GRANT APPLICATION FORM

Name of Organisation:		
Contact Name:		
Telephone Number:		
Position in Organisation		
Address:		
E Mail Address:		
1. Purpose for which grant is required. (Please give as much detail about the WARM HUB as possible and use a separate sheet if required).		
2. Estimated cost of the Warm Hub provision		
3. Amount of Warm Hub Grant Aid applied for		
4. Who will benefit and how will they benefit from the event? Use a separate sheet if necessary.		
Please give details of any other Grant Applications that have been applied for in relation to this event .		
Applied to	Date of Application	Amount £

DECLARATION

1. We have read the policy for the Warm Hub Grant
2. We have provided a copy of the following;
 - A **detailed budget** outlining how the funds will be spent
 - Proof of **public liability insurance**
 - Evidence of support from **local residents** (e.g., letters of support, petitions)
 - A **safeguarding policy** if relevant (e.g., for working with vulnerable groups)
 - Evidence of previous experience or capacity to manage a warm hub (e.g., experience running similar initiatives).
 - a recent bank statement
3. We agree to provide:
 - a copy of the invoices/receipts for the warm hub
 - **regular reports** to the town council, demonstrating how the grant funds are being used and the outcomes of the warm hub.
 - Reports should include:
 - Number of people attending the warm hub
 - Activities provided and any additional support offered
 - How the funding has been used (e.g., energy bills, refreshments)
 - Any issues encountered or adjustments made

Name (printed): _____

Signed: _____

Date: _____

To submit the form, you can email clerk@maestegcouncil.org or post to the Town Council address: -

Council Offices
Talbot Street
Maesteg
CF34 9BY

Applications are required to be submitted by 12 noon on the last Tuesday of the month to be reviewed in full council meetings which occur on the first Tuesday of each month unless stated otherwise.

If successful, an online payment will be made on the Wednesday following the full council.