

Minutes of a HYBRID meeting of the **PROPERTY, H&S COMMITTEE** held at the Council Chamber, Council Offices, Talbot Street, Maesteg and remotely via Microsoft Teams and, on **Tuesday, 15<sup>th</sup> April 2025**

**PRESENT:** Clerk

**COUNCILLORS**

**IN PERSON:** **R Martin (Chair)**

I Williams

**ONLINE:** P Jenkins

**APOLOGIES:** F Abedalkarim and R Penhale-Thomas.

**DECLARATION OF INTEREST:** None received

**517. TO DISCUSS ASSET REGISTER**

Members were provided with a copy of the Asset Register prior to the meeting.

Members went through the Asset Register and added a number of assets that has been missed from the register these included (See appendix 31.1):

- Mayoral portraits since 2014
- Benches
- Litter bins
- Handrails
- Planters
- Mining memorial sculpture

The Clerk has added these items and costs to be added to the register.

This brings the total costs of assets:

2023-24	2024-25
£1,736,916	£1,818,107.77

It was agreed to **recommend** to Council to accept the asset register ready for the Annual Return.

**518. TO DISCUSS LIFT**

Clerk gave the following verbal update on the lift:

The lift was in full working order, however when the new flooring was laid the door in the basement will no longer open fully. This is due to the flooring company laying a

waterproofing layer, then a self-levelling screed before laying the new flooring. There is currently a dispute with the flooring company as they say the lift should be readjusted. When the Deputy Clerk contacted the lift company, they say the lift cannot be readjusted. The Deputy Clerk is currently in discussions with both companies to find a resolution.

Members discussed this and have asked that if the door is removed can a section be shaved off the bottom to allow the door to open in the basement? Clerk was unable to advise on this. It was **agreed** to ask the lift company this.

With all the problems with the lift, the clerk asked if permission could be granted to ask the current lift maintenance provider for options to replace the lift. Members **agreed** that 3 quotes would be needed to investigate the possibility of replacing the lift.

Clerk also advised that the lift does work from ground level up to the upper level, however with the past misuse by groups and organisations would like clarity on whether they are allowed to use the lift without supervision as the lift can be placed in an open position without the need for a key on the ground level and upper level. Members discussed this and **agreed** to recommend that a responsible person from a frequent user group/organisation to be trained in proper usage of the lift and that they can take their members up and down in the lift from ground floor to upper level and vice versa.

## **519. RECOMMENDATIONS**

- 1) Accept the ASSET Register for the Annual Return and to round up the figure to £1,818,108
- 2) Contact lift company to ask if the door can be removed and shaved?
- 3) Obtain 3 quotes to replace the lift
- 4) Allow a responsible person from a frequent user group/organisation to be trained in proper usage of the lift and that they can take their members up and down in the lift from ground floor to upper level and vice versa.

**Minutes emailed to all Councillors to Read on 15<sup>th</sup> April 2025**  
**Read and accepted at a remote meeting of the Council held on 6<sup>th</sup> May 2025**

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**Mayor**